

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
AUGUST 12, 2010 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel  
Mayor Pro-tem Joe Carothers  
Councilmember Jeff Tambrella  
Councilmember Bubba Jannett  
Councilmember Jim Abney  
Councilmember Pat McCrary  
City Attorney Ellis J. Orgego  
City Manager Joe Dickson  
City Secretary Janet L. Davis

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by Councilmember Jim Abney..

Reports:

- a. The minutes of 7/8/10, 7/22/10, 7/29/10, and 8/5/10 were approved as presented;
- b. Recognized Janet Davis for 25 years of service to the city.

Planning and Zoning Business:

Old Business: None

New Business:

**1. Public hearing and first reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for a restaurant in the NC – Neighborhood Commercial District, located at 13805 FM 1764, Santa Fe, Texas**

Community Services Director Diana Steelquist said this request for restaurant use for a donut shop in the Neighborhood Commercial zone requires a conditional use permit. She said the use is appropriate for the area and could further economic development in the city. Mayor Stenzel opened the public hearing and there were no comments by the public. Motion by Councilmember McCrary, seconded by Councilmember Carothers to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for a restaurant in the NC – Neighborhood Commercial District, located at 13805 FM 1764, Santa Fe, Texas. The motion passed the roll call vote unanimously.

**2. Public hearing and first reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for an open air market in the HC – Highway Commercial District, located at 1111 FM 646 North, Santa Fe, Texas**

Community Services Director Diana Steelquist said Council recently revised the zoning matrix to allow open air markets in the Neighborhood Commercial District with a conditional use permit. An application has been made and a site plan submitted for an open air market on FM 646 North at 2<sup>nd</sup> Street. The Planning and Zoning Commission held a public hearing, and Ms. Billie Maniscalco, a neighbor to the property, submitted written concerns about the proposed use. No other comments were received. The 20-space parking will be all hard surface. Mr. Williams, the owner, said he plans to be open on Saturdays between 8 and 4 and on Saturdays and Sundays during the holiday season. He said alcohol could only be sold if a permit had been obtained by the vendor from TABC. Mayor Stenzel opened the public hearing and there were no comments made by the public. Motion by Councilmember Tambrella, seconded by Councilmember Abney to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for an open air market in the HC – Highway Commercial District, located at 1111 FM 646 North, Santa Fe, Texas, with the minimum required 20 parking spaces. The motion passed the roll call vote unanimously.

City Business (Other):

Old Business: None

New Business:

**1. Consideration and possible action: Adoption of a resolution accepting the certified appraisal roll as prepared by the Galveston Central Appraisal District and designating the Galveston County Tax Assessor/Collector to make calculations and perform other duties as provided for in Section 26.04 of the Texas Property Tax Code**

City Manager Joe Dickson said the Galveston Central Appraisal District has certified the value of \$546,445,250 before the tax freeze with an additional value of \$5,437,068 on the supplemental roll. Motion by Councilmember Abney, seconded by Councilmember Tambrella to adopt the resolution accepting the certified appraisal roll as prepared by the Galveston Central Appraisal District and designating the Galveston County Tax Assessor/Collector to make calculations and perform other duties as provided for in Section 26.04 of the Texas Property Tax Code. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Discussion of proposed tax rate, vote on proposal to increase total tax revenues from properties on the tax roll in the preceding year, and schedule public hearings, if necessary**

City Manager Joe Dickson said the effective tax rate has been calculated at \$0.2954 per \$100 valuation and if Council wants to consider any increase to the effective rate, then two public hearings must be scheduled, published in the newspaper, and held. Council may not discuss or adopt any tax rate higher

than the amount proposed and published for consideration. Council discussed a 5.4 percent increase which would be the same rate as the current tax rate of \$0.3114. The maximum increase of 7.5 percent as capped by the Charter was also discussed. In considering a tax increase, Council reviewed the property tax revenue that each tax rate would generate, along with the affect on the average taxpayer. Motion by Councilmember Tambrella, seconded by Councilmember Jannett to propose a 5.4 percent increase in the effective tax rate which would increase total tax revenues from properties on the tax roll in the preceding year and to schedule public hearings on August 26, 2010, at 7 p.m. and August 31, 2010, at 6:30 p.m. in the City Council Chambers. The motion passed the roll call vote three to two. Those voting for: Councilmember Carothers, Councilmember Tambrella, and Councilmember Jannett. Those voting against: Councilmember McCrary and Councilmember Abney.

**3. Consideration and possible action: Ratifying execution of Texas Comptroller's 2011 Tobacco Grant Acceptance Agreement and Compliance Standards**

Police Chief Kenneth Campbell said the city has been awarded a \$2,000 grant from the Texas Comptroller for use toward the effort to deter tobacco use and abuse. The grant period begins September 1, 2010, and there is no cash match required. Motion by Councilmember Jannett, seconded by Councilmember McCrary to ratify execution of the Texas Comptroller's 2011 Tobacco Grant Acceptance Agreement and Compliance Standards. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Authorizing Mayor to execute Interlocal Governmental Agreement for High Speed Data Connectivity between the City and the County of Galveston**

City Manager Joe Dickson said staff has run into some concerns about this agreement at the last minute and is asking Council to table action at this time. Motion by Councilmember Tambrella, seconded by Councilmember Abney to table action at this time. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Adoption of a resolution reviewing and approving the policies of the Mae S. Bruce Library**

Library Director Brenda Cheatham said there are twelve policies of the library that are up for review and these policies ensure equal access to information and provide guidance to staff in serving the public. Motion by Councilmember Jannett, seconded by Councilmember McCrary to adopt the resolution reviewing and approving the policies of the Mae S. Bruce Library. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Adoption of a resolution approving the Mae S. Bruce Library FY 2010 through FY 2013 Strategic Plan**

Library Director Brenda Cheatham said the strategic plan is a template for promoting quality library services and provides a vision for the future of the library. She said the strategic plan list the same twelve goals, 6 administrative and 6 public service. Motion by Councilmember Abney, seconded by Councilmember Carothers to adopt the resolution approving the Mae S. Bruce Library FY 2010 through FY 2013 Strategic Plan. The motion passed the roll call vote unanimously.

**7. Consideration and possible action: Adoption of a resolution reviewing, amending, and approving the Bylaws of the Mae S. Bruce Library Advisory Board**

Library Director Brenda Cheatham said the bylaws of the library advisory board were written when the friends group was dormant. The Friends of the Library has been active for about three years now and they would like to operate under their own bylaws. She said this is quite normal for this type of organization. This amendment to the bylaws deletes the section pertaining to the friends group. Motion by Councilmember McCrary, seconded by Councilmember Tambrella to adopt the resolution reviewing, amending, and approving the Bylaws of the Mae S. Bruce Library Advisory Board. The motion passed the roll call vote unanimously.

**8. Consideration and possible action: First reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 7, Personnel, Code of Ordinances, Section 7, Library, by amending Subsection A, Library Established, and Subsection B, Gifts and Donations, to reference library policies adopted by resolution of the City Council**

Library Director Brenda Cheatham said the policies of the library should match the ordinance establishing the library and this ordinance amendment will reference the gift policy adopted by resolution of the Council. Motion by Councilmember Tambrella, seconded by Councilmember Carothers to pass the first reading of an ordinance of the City of Santa Fe, Texas, amending Chapter 7, Personnel, Code of Ordinances, Section 7, Library, by amending Subsection A, Library Established, and Subsection B, Gifts and Donations, to reference library policies adopted by resolution of the City Council. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
Budget workshop scheduled for August 24 at 6:30 p.m. The next regular Council meeting is August 26 at 7 p.m.

Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 7:27 p.m.

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RALPH STENZEL, MAYOR

ATTEST:

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Janet L. Davis, City Secretary