

**CITY OF SANTA FE
SPECIAL COUNCIL MEETING
AUGUST 13, 2012 6:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 6:00 p.m. by Mayor Ralph Stenzel.

Roll Call:	Present:	Mayor Ralph Stenzel Mayor Pro-tem Pat McCrary Councilmember Wanda Wagner Councilmember Jeff Tambrella Councilmember Joe Carothers Councilmember Bubba Jannett City Manager Joe Dickson City Secretary Janet L. Davis
	Absent:	City Attorney Ellis J. Ortego, excused

Also present were Fire Marshal Charlie Tuttoilmondo, Municipal Court Administrator Cheryl Hopf, Director of Administrative Services Pam Wood, and Police Chief Kenneth Campbell.

The invocation was given by City Manager Joe Dickson.

Workshop: Discussion of proposed 2012/13 general fund operating budget

City Manager Joe Dickson reviewed the proposed anticipated revenue, specifically property taxes, anticipated sales taxes, cable franchise fees, and municipal court fines. The proposed budget reflects a \$339,000 deficit as presented. He said a 3 percent cost of living adjustment is included for all employees, but provided the estimated figures should Council wish to continue the wage freeze.

Fire Marshal Charlie Tuttoilmondo said his budget reflects maintaining the same level of service and associated expenditures, and the only change is a request to increase his stipend by \$100 each month.

Municipal Court Administrator Cheryl Hopf reviewed the department's proposed expenditures, including the final payment on the new court software from Incode. Other expenses are to maintain the same level of service as last year.

Civil Service Director Pam Wood said we have no training expenses budgeted because it has been difficult to find local classes related to civil service. Funds for a promotional exam have been included in this year's proposed budget.

Police Chief Kenneth Campbell reviewed the proposed police department budget, requested Council consider adding compensation for dispatchers that train other dispatchers. He said the first payment on the lease purchase of four new police vehicles and related equipment is included this year along with the continued payments on the previous year's purchase. Proposed overtime and comptime expenses were discussed. Other expenses are to maintain the same level of service as last year.

City Manager Joe Dickson reviewed the proposed public safety budget, pointing out a significant increase in the operating cost of the animal shelter and field services.

Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 7:55 p.m.

RALPH STENZEL, MAYOR

ATTEST:

Janet L. Davis, City Secretary