

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
FEBRUARY 12, 2015 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel
 Mayor Pro-tem Jeff Tambrella
 Councilmember Bubba Jannett
 Councilmember Pat McCrary
 Councilmember Wanda Wagner
 Councilmember Joe Carothers, arrived at 7:05 p.m.
 City Attorney Ellis J. Ortego
 City Manager Joe Dickson
 City Secretary Janet L. Davis

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

a. The minutes of 1/8/15 and 2/2/15 were approved as presented.

Planning and Zoning Business:

Old Business:

1. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for a wrecker yard located at 1307 FM 646 N, being one tract totaling 1.345 acres, Abst 1, M Austin Survey, part of Lot 114 (114-5), Thamans 1st Sub, City of Santa Fe, Galveston County, Texas

Community Services Director Diana Steelquist said this is the final reading of the ordinance adding a conditional use permit zoning classification for an automobile wrecker yard on FM 646 N. She said the property is zoned Highway Commercial but this type of business requires a conditional use permit. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to pass the second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by adding a conditional use zoning classification for a wrecker yard located at 1307 FM 646 N, being one tract totaling 1.345 acres, Abst 1, M Austin Survey, part of Lot 114 (114-5), Thamans 1st Sub, City of Santa Fe, Galveston County, Texas. The motion passed the roll call vote unanimously. Councilmember Carothers was not present at the time of the vote.

New Business: None

City Business (Other):

Old Business: None

New Business:

1. Consideration and possible action: Appointment of Fire Marshal and Authorizing execution of Personal Services Agreement between the City and Anthony Dauphine for Fire Marshal services

City Manager Joe Dickson said the city has been without a fire marshal for a few months and it has been difficult locating someone to fill the vacancy on a part-time basis. Mr. Anthony Dauphine, who volunteers for Santa Fe Fire and Rescue and serves as an arson investigator for the Houston Fire Department, has shown an interest in the position. Staff has prepared a personal services agreement detailing the conditions of his proposed employment, including a weekly work schedule between 4 and 20 hours. Staff would like to add a sentence into the proposed agreement that would authorize additional hours if a disaster or investigation necessitates additional time. Motion by Councilmember Carothers, seconded by Councilmember Wagner to appoint Anthony Dauphine as Fire Marshal and to authorize execution of the Personal Services Agreement between the City and Anthony Dauphine for Fire Marshal services. The motion passed the roll call vote unanimously.

2. Consideration and possible action: Adoption of a resolution waiving the permit fees for construction of a new building at the Galveston County Drainage District #1 facilities located at 3722 Avenue J

City Manager Joe Dickson said the Galveston County Drainage District No. 1 is constructing a new \$125,000 equipment storage building. He said the city has waived permit fees for other public entities and would like authorization to waive the permit fees, estimated at \$1,066, for the drainage district for this project. Motion by Councilmember Jannett, seconded by Councilmember Wagner to adopt the resolution waiving the permit fees for construction of a new building at the Galveston County Drainage District #1 facilities located at 3722 Avenue J. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Authorizing Mayor to execute Resale Deed conveying 0.238 acres on 21st Street near Avenue K, being Lots 21 and 22, Block 27, Alta Loma Townsite, Galveston County, Texas, (tax acct #1100-0027-0021-000) to Raymond Keith Gray

City Manager Joe Dickson said this is a tax foreclosure sale for the lot near 21st Street and Avenue K. He said the city's portion of taxes from this sale would be \$1,053. Motion by Councilmember Carothers, seconded by Councilmember Wagner to authorize the Mayor to execute the Resale Deed conveying 0.238 acres on 21st Street near Avenue K, being Lots 21 and 22, Block 27, Alta Loma Townsite, Galveston County, Texas, (tax acct #1100-0027-0021-000) to Raymond Keith Gray. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Adoption of a resolution reviewing and approving the city's investment policy

City Manager Joe Dickson said annual review of the city's investment policy is a requirement of state law. Staff is proposing no changes to the policy this year. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to adopt the resolution reviewing and approving the city's investment policy. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Adoption of a resolution issuing an order for the general city officers' election to be held May 9, 2015, and establishing procedures for the election

City Manager Joe Dickson said this resolution will order and establish procedures for the May 9, 2015, General City Officers' Election for election of the Mayor, Council Place 2, and Council Place 3. Motion by Councilmember Jannett, seconded by Councilmember McCrary to adopt the resolution issuing an order for the general city officers' election to be held May 9, 2015, and establishing procedures for the election. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Authorizing execution of Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for the May 9, 2015, general city election

City Manager Joe Dickson said we have contracted with the county for use of electronic voting equipment and services in the past and this contract is for voting equipment and services for the May 9, 2015, city officers' election. The county is proposing to conduct voting at county-wide polling places which will enable voters to cast a ballot for their entity's candidates at any polling place in the county during early voting and on election day. Motion by Councilmember McCrary, seconded by Councilmember Jannett to authorize execution of the Contract for Election Services between the County Clerk, County Election Officer for Galveston County, and the City of Santa Fe for services and equipment for the May 9, 2015, general city election. The motion passed the roll call vote unanimously.

7. Executive Session, closed to the public, under Section 551.074, Government Code, to discuss the evaluation of the City Manager

Council adjourned at 7:16 p.m. into executive session, closed to the public, under Section 551.074, Government Code, to discuss the evaluation of the City Manager, and reconvened at 7:52 p.m.

8. Consideration and possible action: Authorizing Mayor to execute an Addendum to the Employment Agreement between the City and City Manager Joe Dickson

Motion by Councilmember Jannett, seconded by Councilmember Tambrella to authorize the Mayor to execute an Addendum to the Employment Agreement between the City and City Manager Joe Dickson with a three percent salary increase. The motion passed the roll call vote unanimously.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
Knight of Columbus Fish Fry begins next Friday and each Friday during Lent. The next meeting is tentatively scheduled for February 26, 2015.

Minutes (cont.)
2/12/15
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Motion by Councilmember Jannett, seconded by Councilmember Tambrella to adjourn. The motion passed and the meeting adjourned at 7:55 p.m.

RALPH STENZEL, MAYOR

ATTEST:

Janet L. Davis, City Secretary