

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
JANUARY 9, 2013 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Councilmember Jeff Tambrella.

Roll Call:        Present:        Councilmember Jeff Tambrella  
   Councilmember Bubba Jannett  
   Councilmember Joe Carothers  
   Councilmember Pat McCrary  
   City Attorney Ellis J. Ortego  
   City Manager Joe Dickson  
   City Secretary Janet L. Davis  
                                 Absent:        Mayor Ralph Stenzel, excused  
   Mayor Pro-tem Wanda Wagner, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

a. The minutes of 11/14/13 were approved as presented.

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

**1. Consideration and possible action: Ratifying execution of Change Order 2 for the ground storage tank pertaining to the Texas Community Development Block Grant Disaster Recovery Program Contract 13-078-000-7101, Round 2.2**

Director of Administrative Services Pam Wood said this change order is necessary to add corrosion control to slow corrosion problems and to increase the life span of the ground storage tank erected at 3636 Ave. L. The cost for this change is an increase of \$16,400, bringing the new contract amount to \$252,600. Motion by Councilmember Carothers, seconded by Councilmember McCrary to ratify execution of Change Order 2 for the ground storage tank pertaining to the Texas Community Development Block Grant Disaster Recovery Program Contract 13-078-000-7101, Round 2.2. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Authorizing staff to fund the purchase of the new zero turn mower for the parks department with general fund proceeds from the sale of assets rather than to secure lease-purchase financing**

City Manager Joe Dickson said the recent online auction conducted on behalf of the city netted \$42,000. He said we budgeted funds in the amount of \$4,700 to lease-purchase a new zero turn mower for the parks department for a three-year period, but staff is requesting additional funds in the amount of \$6,748 to purchase the mower outright rather than through lease-purchase financing that includes interest payments. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to authorize staff to fund the purchase of the new zero turn mower for the parks department with general fund proceeds from the sale of assets rather than to secure lease-purchase financing. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Ratifying authorization to purchase pre-owned 2006 dump truck**

City Manager Joe Dickson said staff had a unique opportunity to purchase a pre-owned 2006 dump truck from a rental company. This purchase was authorized prior to Council action because the rental company would not hold the offer until our regular meeting in January and we had not had a council meeting since the second week of November. Staff is proposing to utilize auction proceeds from the sale of motorgrader to fund the purchase. Street Superintendent Chris Beanland explained the reasoning for the requested purchase. Motion by Councilmember McCrary, seconded by Councilmember Jannett to ratify authorization to purchase pre-owned 2006 dump truck. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Authorizing staff to proceed with repairs to the marquee at City Hall and to proceed with the purchase of a new computer for administration**

City Manager Joe Dickson said the marquee sign faces have been repaired following the April, 2013, hail storm, but the marquee is still in need of replacement of the lighted bars throughout the message board. He said the bulbs are ancient and there is no mechanism to allow water to drain through. The estimated cost to repair the 15-year old marquee is \$6,200; however, we have received a quote of just under \$16,000 for a new marquee. Mr. Dickson said if we decide to consider a new marquee, we probably need to delay the purchase until next year's budget year. The consensus of Council was to rearrange the lighted bars on the sign for now to make the messages more readable and to consider a new marquee in next year's budget. Mr. Dickson said the second part of this agenda item is a request to purchase a new computer for his use. He said our IT contracted vendor recommended replacing the current laptop and informed us that Windows 7 will only be available for another three months. Following that time period, Windows 8 is what will be available, and reviews for Windows 8 reports user interface difficulty. Motion by Councilmember McCrary, seconded by Councilmember Carothers to deny the repairs to the marquee and to authorize the purchase of a new computer for administration. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: First and final reading of an ordinance amending the Capital Projects Fund Budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014**

City Manager Joe Dickson said this amendment reflects change in the accounting year of the capital projects fund. Staff had originally setup this fund for a 14-month term which was the anticipated full term of the project. However, the city's financial software provider does not support terms longer than twelve months, so staff has split the original budget into two fiscal years, 2012/13 and 2013/14, and divided the expenditures according to the anticipated payment dates. The budget for the fund is being amended

accordingly. Motion by Councilmember Carothers, seconded by Councilmember McCrary to pass the first and final reading of an ordinance amending the Capital Projects Fund Budget for the fiscal year beginning October 1, 2013, and ending September 30, 2014. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Adoption of a resolution reviewing and approving the city's investment policy**

City Manager Joe Dickson said staff is still reviewing certain aspects of the policy and asked Council to table approval until the next meeting. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to table this item until the next meeting. The motion passed the roll call vote unanimously.

Announcements: City Manager Joe Dickson apologized to Council for not notifying them of the death of Planning and Zoning Commission member Dorothy Bello. He said there was no newspaper ad and no funeral held.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is tentatively scheduled for January 23, 2014, at 7 p.m.

Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 7:27 p.m.

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RALPH STENZEL, MAYOR

ATTEST:

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Janet L. Davis, City Secretary