

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
JULY 24, 2014 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:07 p.m. by Mayor Ralph Stenzel.

Roll Call:	Present:	Mayor Ralph Stenzel Mayor Pro-tem Jeff Tambrella Councilmember Wanda Wagner Councilmember Bubba Jannett Councilmember Pat McCrary City Manager Joe Dickson City Secretary Janet L. Davis
	Absent:	Councilmember Joe Carothers, excused City Attorney Ellis J. Ortega, excused

The invocation and the pledge of allegiance said at the special council meeting just prior to this meeting.

Mayor's and City Manager's Report: None

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

1. Consideration and possible action: Awarding contract for janitorial services for city facilities and authorizing execution of contract for a term to expire September 30, 2016

City Manager Joe Dickson said the city solicited proposals for janitorial services for city facilities and held a pre-proposal conference in which five prospective vendors participated. Proposals from three vendors were received and staff has reviewed those responses. The most advantageous proposal was submitted by C & S Janitorial Services and staff has met with the Director of Business Development to further discuss the city's expectations and contract terms. Motion by Councilmember Jannett, seconded by Councilmember McCrary to award the contract for janitorial services for city facilities to C & S Janitorial Services, Inc. and authorizing the Mayor to execute the contract for a term to expire September 30, 2016. The motion passed the roll call vote unanimously.

2. Consideration and possible action: Adoption of a resolution reviewing, amending, and approving the Code of Conduct for public officials and employees

City Manager Joe Dickson said this is our annual review of the city's Code of Conduct policy and the only change this year is the cancellation of the agreement with The Fraud Guard, an independent hotline reporting service. This service was not utilized by vendors, employees, nor citizens so the agreement will be cancelled. Motion by Councilmember Tambrella, seconded by Councilmember Wagner to adopt the resolution reviewing, amending, and approving the Code of Conduct for public officials and employees, as amended. The motion passed the roll call vote unanimously.

Announcements: Municipal Court Administrator Cheryl Hopf's last day of active employment is tomorrow and then she joins the retirement world. City Manager Joe Dickson said that 4 applications for court administrator have been received and interviews have been conducted with the two qualified applicants. The interview committee has recommended the appointment of Lisa Snider who hold a Level II Certification and has nine years of management and supervisory experience.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
Budget workshops have been tentatively scheduled for July 29 and July 31, at 6 p.m.

Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 7:29 p.m.

RALPH STENZEL, MAYOR

ATTEST:

Janet L. Davis, City Secretary