

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
JULY 26, 2012 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel
 Mayor Pro-tem Pat McCrary
 Councilmember Jeff Tambrella
 Councilmember Wanda Wagner
 Councilmember Bubba Jannett
 Councilmember Joe Carothers
 City Attorney Ellis J. Ortego
 City Manager Joe Dickson
 City Secretary Janet L. Davis

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by Councilmember Joe Carothers.

Mayor's and City Manager's Report:

- a. The minutes of 6/28/12 and 7/19/12 were approved as presented;
- b. City Manager Joe Dickson reviewed the investment portfolio for the second quarter of 2012; and
- c. City Manager Joe Dickson presented the proposed general fund operating budget for 2012/2013.

Planning and Zoning Business:

Old Business: None

New Business:

1. Consideration and possible action: Reconsideration of a request by Mr. Anthony Jammer to abandon a portion of the Avenue D public right-of-way located just to the north of 4 ½ Street in the City of Santa Fe and authorizing the Mayor to execute the documents necessary to transfer ownership

City Manager Joe Dickson said Mr. Jammer requested abandonment of the Avenue D right-of-way north of 4 ½ Street to the Texas City city limits. Mr. Jammer said he is having trouble with 4-wheeler traffic and trash being thrown in the overgrown right-of-way, and he feels that he can minimize the damage being done if the property were cleared and maintained. Motion by Councilmember Tambrella, seconded by Councilmember Wagner to authorize the abandonment of a portion of the Avenue D public right-of-way located just to the north of 4 ½ Street in the City of Santa Fe and authorizing the Mayor to execute the documents necessary to transfer ownership. The motion passed the roll call vote unanimously.

City Business (Other):

Old Business: None

New Business:

1. Consideration and possible action: Appointment/reappointment of members to serve on the Mae S. Bruce Library Advisory Board for a two-year term to expire July, 2014

Library Director Brenda Cheatham said this board is comprised of five members, with position 2 and 4 up for renewal, and alternate 1 vacant. She said both members wish to remain on the board for another term. Motion by Councilmember McCrary, seconded by Councilmember Jannett to reappoint Linda Coyle and Sharon Tipton as members to serve on the Mae S. Bruce Library Advisory Board for a two-year term to expire July, 2014. The motion passed the roll call vote unanimously.

2. Consideration and possible action: Ratifying execution of Amendment No. 1 and No. 2 to the State Energy Conservation Office Energy Efficiency and Conservation Block Grant to amend the scope of the project and to extend the term of the agreement

City Manager Joe Dickson said these amendments are to change the type of lights used from T-8s to T-5s and to extend the time allowed to complete the grant projects. Motion by Councilmember Carothers, seconded by Councilmember Wagner to ratify execution of Amendment No. 1 and No. 2 to the State Energy Conservation Office Energy Efficiency and Conservation Block Grant to amend the scope of the project and to extend the term of the agreement. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Authorizing sale of surplus light bars and siren boxes to SFISD

Police Chief Kenneth Campbell said we have replaced old light bars and siren box equipment in our patrol vehicles and SFISD has expressed interest in purchasing some of it. Motion by Councilmember Jannett, seconded by Councilmember McCrary to authorize the sale of surplus light bars and siren boxes to SFISD. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Adoption of a resolution supporting and endorsing the application of the Galveston County Auto Crimes Task Force for continued grant funding for 2012/13

Police Chief Kenneth Campbell said this resolution will authorize the city to endorse the upcoming application of the Auto Crimes Task Force for continued grant funding. Motion by Councilmember Tambrella, seconded by Councilmember Carothers to adopt the resolution supporting and endorsing the application of the Galveston County Auto Crimes Task Force for continued grant funding for 2012/13. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Adoption of a resolution authorizing execution of the Mutual Aid Law Enforcement Agreement with the City of Galveston, Texas

Police Chief Kenneth Campbell said this is a request to enter into a Mutual Aid Agreement with the City of Galveston for their specialized personnel and equipment in the event of an unforeseen event or

emergency. Motion by Councilmember Jannett, seconded by Councilmember Tambrella to adopt the resolution authorizing execution of the Mutual Aid Law Enforcement Agreement with the City of Galveston, Texas. The motion passed the roll call vote unanimously.

6. Discussion: Golf cart regulations

Police Chief Kenneth Campbell said there has been recent inquiries regarding the use of golf carts in the city. He said the state no longer registers golf carts, so they are not legal on the streets unless used in a platted community, near a golf course, or on a beach. Chief Campbell said the city can establish their own regulations, within state guidelines, for use within the city limits. He said he is concerned about the use of golf carts on the city's narrow roads with deep ditches. Other cities have regulations for a gated community or a private street and those cities often complain about the kids' use of golf carts. Councilmember Wagner said she is in favor of the use of golf carts within the city with strict regulations for such use. Chief Campbell said we may encourage more use if we create an ordinance. Mr. Charles Meyers of 24th Street said he has been running his golf cart for ten years with no issues. He said he owns property down the street and uses his golf cart as a convenient method transportation to maintain the property and the water well. Mr. Ron Parrish of 12933 – 24th Street said he agrees that golf carts need to be regulated, but he maintains that they are a useful tool and a necessity in his neighborhood to commute to his neighbor's property to provide assistance. He agreed that we should restrict the age of those allowed to drive one on the public streets. Mr. Bob Hooter of 7005 Avenue N said that although he resides outside the city limits, he does own two golf carts and has used them in the city to transport people from the gardener's club to their meeting location. He agrees that safety regulations should be a priority. Council agreed to consider golf cart regulations and instructed staff to draft an ordinance for consideration at the next meeting.

7. Consideration and possible action: Authorizing execution of the 2012 Galveston County Animal Services Agreement among the County of Galveston, the Galveston County Health District, and various municipalities in Galveston County

City Manager Joe Dickson said the Galveston County Health District has developed a new agreement for animal control field and shelter services. The substantive change is how the cost is allocated between the participating entities. The new agreement also establishes a reserve fund for capital expenditures. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to authorize execution of the 2012 Galveston County Animal Services Agreement among the County of Galveston, the Galveston County Health District, and various municipalities in Galveston County. The motion passed the roll call vote four to one. Those voting for: Councilmember Carothers, Councilmember Tambrella, Councilmember McCrary, and Councilmember Wagner. Those voting against: Councilmember Jannett.

8. Consideration and possible action: Adoption of a resolution authorizing and approving membership in the Gulf Coast Coalition of Cities ("GCCC") for the purpose of protecting the interest of the city and its citizens with respect to electric and gas utility matters

City Manager Joe Dickson said the Gulf Coast Coalition of Cities is a group of 22 entities with an informal arrangement of challenging utility rate cases. Participation in each challenge has been separately acted upon by each governing body. This resolution authorizes formal membership in the coalition so each rate case is presented as a group to the Railroad Commission and the Public Utility Commission, and we do not

have to act on participation in each case separately. Motion by Councilmember Carothers, seconded by Councilmember Wagner to adopt the resolution authorizing and approving membership in the Gulf Coast Coalition of Cities ("GCCC") for the purpose of protecting the interest of the city and its citizens with respect to electric and gas utility matters. The motion passed the roll call vote unanimously.

9. Consideration and possible action: Adoption of a resolution authorizing continued participation with the Gulf Coast Coalition of Cities and authorizing the payment of 15 cents per capita to the Coalition to fund regulatory and related activities related to electric and gas utility service

City Manager Joe Dickson said this resolution authorizes a 15 cents per capita assessment for participation in the Gulf Coast Coalition of Cities to fund regulatory activities related to gas and electric utility services. Motion by Councilmember Carothers, seconded by Councilmember McCrary to adopt the resolution authorizing continued participation with the Gulf Coast Coalition of Cities and authorizing the payment of 15 cents per capita to the Coalition to fund regulatory and related activities related to electric and gas utility service. The motion passed the roll call vote unanimously.

10. Consideration and possible action: Adoption of a resolution reviewing and approving the City of Santa Fe Code of Conduct

City Manager Joe Dickson said this is the annual review of the Code of Conduct. Minor changes to include "paid and unpaid" public officials and employees, as well as adding City Council disciplinary procedures and providing for anonymous reports of unethical behavior, has been recommended by staff. Motion by Councilmember Tambrella, seconded by Councilmember Wagner to adopt the resolution reviewing and approving the City of Santa Fe Code of Conduct as amended. The motion passed the roll call vote unanimously.

11. Consideration and possible action: Ratifying execution of Change Order No. 1 for the CDBG Disaster Recovery Non-Entitlement Program Contract No. DRS010168 to reflect a change in the contract amount and to request a 30-day time extension for completion of the project

Director of Administrative Services Pam Wood said a 21' section of sewer line was intended to be part of the project but was inadvertently omitted from the original scope of work in the contract, and this change order will correct that omission. The change order also includes a request of an extension of time for implementation of the project. Motion by Councilmember Carothers, seconded by Councilmember McCrary to ratify execution of Change Order No. 1 for the CDBG Disaster Recovery Non-Entitlement Program Contract No. DRS010168 to reflect a change in the contract amount and to request a 30-day time extension for completion of the project. The motion passed the roll call vote unanimously.

12. Consideration and possible action: Ratifying execution of Amendment No. 4 for the Hurricane Ike Disaster Recovery Grant Round One Contract No, DRS010168 to revise the Performance Statement and request an extension for implementation

Director of Administrative Services Pam Wood said this amendment moves funds between categories, revises the performance statement, and extends the contract date. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to ratify execution of Amendment No. 4 for the Hurricane Ike Disaster Recovery Grant Round One Contract No, DRS010168 to revise the Performance Statement and request an extension for implementation. The motion passed the roll call vote unanimously.

13. Consideration and possible action: Authorizing execution of the Deed Without Warranty to convey the CDBG Disaster Recovery Non-Entitlement Program Contract No. DRS010168 sanitary sewer rehabilitation project improvements to Galveston County WCID #8

Director of Administrative Services Pam Wood said this deed will transfer ownership of the first sewer rehabilitation project improvements, following one year after completion, to WCID #8 for ongoing maintenance and operation. Motion by Councilmember McCrary, seconded by Councilmember Carothers to authorize execution of the Deed Without Warranty to convey the CDBG Disaster Recovery Non-Entitlement Program Contract No. DRS010168 sanitary sewer rehabilitation project improvements to Galveston County WCID #8. The motion passed the roll call vote unanimously.

14. Consideration and possible action: Adoption of a resolution authorizing the submission of a 2013-2014 Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development Fund and authorizing the Mayor to act as the executive officer and authorized representative in all matters pertaining to the participation in the Texas Community Development Program

Director of Administrative Services Pam Wood said this is a request to authorize submission of a new grant application for \$350,000 for public water system improvements. WCID #8 has agreed to commit the \$52,500 in cash matching funds and assume ownership and control of the facilities upon successful completion of the project. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to adopt the resolution authorizing the submission of a 2013-2014 Texas Community Development Block Grant application to the Texas Department of Agriculture for the Community Development Fund and authorizing the Mayor to act as the executive officer and authorized representative in all matters pertaining to the participation in the Texas Community Development Program. The motion passed the roll call vote unanimously.

15. Consideration and possible action: Authorizing execution of Interlocal Agreement with Galveston County WCID #8 related to the 2013-14 Texas Community Development Block Grant by the Texas Department of Rural Affairs for public water system improvements

Director of Administrative Services Pam Wood said this is an agreement with WCID #8 to implement the 2013/14 Community Development Block Grant to construct improvements to the District's public water system if such is awarded to the City by the Texas Department of Agriculture. Motion by Councilmember Tambrella, seconded by Councilmember Wagner to authorize execution of the Interlocal Agreement with Galveston County WCID #8 related to the 2013-14 Texas Community Development Block Grant by the Texas Department of Rural Affairs for public water system improvements. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
The next regular meeting is scheduled for Thursday, August 9, at 7 p.m. Budget workshops were tentatively scheduled for August 13, August 14, and August 28 at 6 p.m.

Minutes (cont.)
7/26/12
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Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 8:10 p.m.

RALPH STENZEL, MAYOR

ATTEST:

Janet L. Davis, City Secretary