

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
JUNE 12, 2014 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel  
Mayor Pro-tem Wanda Wagner  
Councilmember Joe Carothers  
Councilmember Bubba Jannett  
City Attorney Ellis J. Ortego  
City Manager Joe Dickson  
City Secretary Janet L. Davis  
Absent: Councilmember Jeff Tambrella, excused  
Councilmember Pat McCrary, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

a. The minutes of 5/8/14 were approved as presented.

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

**1. Consideration and possible action: Selection of Mayor Pro-tem**

Motion by Councilmember Carothers, seconded by Councilmember Wagner to appoint Councilmember Jeff Tambrella as Mayor Pro-tem. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with TexPool**

City Manager Joe Dickson said TexPool is one of the public funds investment pools that handles investments on behalf of the city. The Mayor, Mayor Pro-tem, and City Secretary are the designated representatives, so following selection of a new Mayor Pro-tem, the designated representatives need to be updated. Motion by Councilmember Carothers, seconded by Councilmember Wagner to adopt the resolution amending those representatives authorized to conduct business with TexPool. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with LOGIC**

City Manager Joe Dickson said Logic is another one of the public funds investment pools that handles investments on behalf of the city. The Mayor, Mayor Pro-tem, and City Secretary are the designated representatives, so following selection of a new Mayor Pro-tem, the designated representatives need to be updated. Motion by Councilmember Carothers, seconded by Councilmember Wagner to adopt the resolution amending those representatives authorized to conduct business with Logic. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Appointment/reappointment of member to serve on the Police Officer's Civil Service Commission for a three-year term to expire June, 2017**

City Manager Joe Dickson said he asked Mark Pittman to serve on the Police Officer's Civil Service Commission because the term of Dennis Wagner is expiring and he can no longer serve because his wife, Wanda Wagner, is a member of the City Council. Motion by Councilmember Carothers, seconded by Councilmember Wagner to appoint Mark Pittman as a member to serve on the Police Officer's Civil Service Commission for a three-year term to expire June, 2017. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Appointment/reappointment of members to serve on the Planning and Zoning Commission for a three-year term to expire May, 2017, and to fill the unexpired term vacated by the death of Dorothy Bello**

Mayor Stenzel said the terms of Charlie Coleman, Gary Smith, and Ronnie Willoughby have expired and we have a vacancy created by the death of Dorothy Bello. Ronnie Willoughby and Gary Smith have expressed their interest in continuing to serve and we have received applications from others who have expressed an interest in serving the community. Motion by Councilmember Carothers, seconded by Councilmember Wagner to reappoint Gary Smith and Ronnie Willoughby and to appoint Donald Davis for a three-year term to expire May, 2017, and to appoint Vince Megale to fill the unexpired term of Dorothy Bello through May, 2016. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Ratifying execution of Real Estate Auction Listing Agreements and related documents for the sale of properties at 14321 – 5<sup>th</sup> Street and at 4309 Peck Street, Santa Fe, Texas**

City Manager Joe Dickson said that Council authorized the sale of the properties at the previous council meeting, but this item is to authorize Lemons Auctioneers to conduct the sale. He said he stated at the previous meeting that Lemons Auctioneers charges a 10 percent commission plus advertising expenses, but the actual agreement also states the commission will be a \$1,000 minimum. Mr. Dickson said staff is still recommending allowing Lemons Auctioneers to conduct the sale and staff will work with the auctioneers to establish a minimum selling price. Council asked whether or not the city would incur any expenses should the property not sell, and staff did not foresee to ask that question. City Attorney Ellis Ortego also asked why the sale of both properties could not be combined into one agreement. Motion by Councilmember Carothers, seconded by Councilmember Wagner to table this item for further explanation of the commission due to the auctioneers should the property not meet the reserve requirements. The motion passed the roll call vote unanimously.

**7. Consideration and possible action: Granting request by Vince Megale to share the cost of the appraisal fee for the property abandonment request for the triangular section of land west of Cemetery Road and south of Pine Street that is the subject property site of a Keep Santa Fe Beautiful project**

City Manager Joe Dickson said Mr. Vince Megale submitted a request for abandonment of the triangular section of property on Cemetery Rd. at Pine Street. Mr. Megale claims he was unaware that he would be responsible for the cost of the appraisal fee and for the appraised market value of the property. He does not wish to purchase the property. Mayor Stenzel said Mr. Megale has been maintaining the property for many years and will probably continue to do so, and he feels sharing the cost of the appraisal is a win-win situation for everyone. Councilmember Carothers says sharing the cost is a good deal for both parties. Motion by Councilmember Carothers to grant the request by Vince Megale to share the cost of the appraisal fee for the property abandonment request for the triangular section of land west of Cemetery Road and south of Pine Street that is the subject property site of a Keep Santa Fe Beautiful project. The motion failed for lack of a second.

**8. Consideration and possible action: Terminating existing lease agreement with Skyway Towers for use of the property adjacent to the Thelma Webber Community Center on Beriton Street for a communication tower facility and Authorizing the Mayor to execute the Easement Agreement between the City and Skyway Towers to place a recorded permanent Easement on the property**

City Manager Joe Dickson said Skyway Towers submitted a request to the city to terminate the long-term lease agreement and to place a permanent easement on the property for a lump sum payment of \$72,500. Staff is recommending retaining the long-term agreement because a permanent easement could result in a loss of revenue over the term of the agreement. Motion by Councilmember Jannett, seconded by Councilmember Wagner to reject the offer by Skyway Towers to terminate the existing lease agreement for use of the property adjacent to the Thelma Webber Community Center on Beriton Street for a communication tower facility and place a recorded permanent Easement on the property. The motion passed the roll call vote unanimously.

**9. Consideration and possible action: Authorizing the Mayor and Police Chief to execute the Mutual Aid Law Enforcement Agreement between the Municipalities of Galveston County and the County of Galveston for mutual support during disaster operations and other unforeseen events**

Public Safety Director Kenneth Campbell said this agreement is between the county and other agencies in Galveston County for mutual aid should any of the participating agencies request assistance. Motion by Councilmember Jannett, seconded by Councilmember Wagner to authorize the Mayor and Police Chief to execute the Mutual Aid Law Enforcement Agreement between the Municipalities of Galveston County and the County of Galveston for mutual support during disaster operations and other unforeseen events. The motion passed the roll call vote unanimously.

**10. Consideration and possible action: Adoption of a resolution adopting certain property tax exemptions pursuant to Section 11.13 and Section 11.261 of the Texas Property Tax Code**

City Manager Joe Dickson said the city offers the over 65 and disabled tax exemption as well as the tax freeze. Motion by Councilmember Carothers, seconded by Councilmember Wagner to adopt the resolution adopting certain property tax exemptions pursuant to Section 11.13 and Section 11.261 of the Texas Property Tax Code. The motion passed the roll call vote unanimously.

**11. Consideration and possible action: First and final reading of an ordinance amending the general fund operating budget for the fiscal year beginning October 1, 2013**

City Manager Joe Dickson said these proposed mid-year budget adjustments will reduce the appropriated fund balance by \$55,531. Many of the adjustments are expenses with an offsetting revenue source, such as grants, donations, court tech funds, etc. Additionally, some revenue estimates exceed budget projections and expenditures. This amendment also includes the appropriation of funds for the first lease-purchase payment on the EMS building and the furniture and equipment for the Justice Center that was previously approved by Council. Motion by Councilmember Jannett, seconded by Councilmember Wagner to pass the first and final reading of an ordinance amending the general fund operating budget for the fiscal year beginning October 1, 2013. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is tentatively scheduled for June 26, 2014, at 7 p.m.

Motion by Councilmember Jannett, seconded by Councilmember Wagner to adjourn. The motion passed and the meeting adjourned at 7:33 p.m.

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RALPH STENZEL, MAYOR

ATTEST:

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Janet L. Davis, City Secretary