

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
JUNE 27, 2013      7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:03 p.m. by Mayor Ralph Stenzel.

Roll Call:	Present:	Mayor Ralph Stenzel Mayor Pro-tem Pat McCrary Councilmember Bubba Jannett Councilmember Jeff Tambrella Councilmember Wanda Wagner Councilmember Joe Carothers City Manager Joe Dickson City Secretary Janet L. Davis
	Absent:	City Attorney Ellis J. Ortego, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

a. Mr. John Cambiano of Cambiano & Cambiano, CPAS, presented the annual financial statement for the fiscal year ending September 30, 2012. The Independent Auditor's Report was an unqualified, clean opinion. He reviewed the balance sheet which consists primarily of the general fund and federal grants. The ending fund balance is \$1,382,305, a decrease of \$139,760 from the previous year due primarily to increased legal fees, mold remediation, windstorm insurance premiums, and new vehicles and equipment.

Planning and Zoning Business:

Old Business:

**1. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification for Area "F", approximately 121.8 acres along a 1,000 foot wide strip of Hwy. 6 annexed in August, 2011, from Agricultural Residential (AR) to Single-Family Residential (R-1), Multi-family Residential (R-2), Highway Commercial (HC), and Transportation District (TR), City of Santa Fe, Galveston County, Texas**

City Manager Joe Dickson said this is the second reading of the ordinance to change the zoning on the strip of land along Hwy. 6 that we annexed in 2011. The area defaulted to Agricultural Residential (AR) upon annexation, and the Planning and Zoning Commission has recommended zoning the area next to the railroad as Transportation District (TR) and the area along Hwy. 6 as Highway Commercial (HC). They also recommended zoning a few other tracts within the area as Single-Family Residential (R-1) and Multi-Family Residential (R-2) based upon current uses of the property. Motion by Councilmember Tambrella,

*Minutes (cont.)*

seconded by Councilmember McCrary to pass the second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification for Area "F", approximately 121.8 acres along a 1,000 foot wide strip of Hwy. 6 annexed in August, 2011, from Agricultural Residential (AR) to Single-Family Residential (R-1), Multi-family Residential (R-2), Highway Commercial (HC), and Transportation District (TR), City of Santa Fe, Galveston County, Texas. The motion passed the roll call vote unanimously.

New Business: None

City Business (Other):

Old Business: None

New Business:

**1. Consideration and possible action: Adoption of an Order Canvassing the Returns and Declaring the Results of a General City Officers' Runoff Election**

City Manager Joe Dickson read the vote totals for the General City Officers' Runoff Election. There were 372 qualified votes cast and the candidates received the following votes:

**COUNCIL, PLACE 1**

Joe Carothers	180 early votes	284 total votes
Pam Schwertner	53 early votes	88 total votes

Motion by Councilmember Wagner, seconded by Councilmember McCrary to adopt the Order Canvassing the Returns and Declaring the Results of a General City Officers' Runoff Election. The motion passed the roll call vote unanimously.

**2. Oaths of Office by newly-elected officers**

City Secretary Janet L. Davis administered the Oaths of Office to newly-elected officers, Councilmember Joe Carothers, Councilmember Bubba Jannett, and Councilmember Pat McCrary.

**3. Consideration and possible action: Selection of Mayor Pro-tem**

Motion by Councilmember McCrary, seconded by Councilmember Jannett to select Councilmember Wanda Wagner as Mayor Pro-tem. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Adoption of a resolution reviewing, amending, and approving the Code of Conduct for public officials and employees**

City Manager Joe Dickson said Council established the Code of Conduct in 2005, and the policy requires an annual review. This year we have added an independent hotline reporting service, The Fraud Guard, to aid in our deterrence and detection of fraud. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to adopt the resolution reviewing, amending, and approving the Code of Conduct for public officials and employees. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with TexPool**

City Manager Joe Dickson said TexPool is one of the public funds investment pools that handles investments on behalf of the city. The Mayor, Mayor Pro-tem, and City Secretary are the designated representatives, so following selection of a new Mayor Pro-tem, the designated representatives need to be updated. Motion by Councilmember McCrary, seconded by Councilmember Wagner to adopt the resolution amending those representatives authorized to conduct business with TexPool. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with LOGIC**

City Manager Joe Dickson said LOGIC is another one of the public funds investment pools that handles investments on behalf of the city. The Mayor, Mayor Pro-tem, and City Secretary are the designated representatives, so following selection of a new Mayor Pro-tem, the designated representatives need to be updated. Motion by Councilmember Tambrella, seconded by Councilmember Wagner to adopt the resolution amending those representatives authorized to conduct business with LOGIC. The motion passed the roll call vote unanimously.

**7. Consideration and possible action: Authorizing staff to seek proposals for a Construction Manager for the City of Santa Fe Justice Center project**

City Manager Joe Dickson said staff would like to seek proposals for contractors for a Construction Manager at Risk rather than a Design Bid Build for construction of the City of Santa Fe Justice Center project. Council discussed the pros and cons of each method. Motion by Councilmember Wagner, seconded by Councilmember Carothers to authorize staff to seek proposals for a Construction Manager at Risk for the City of Santa Fe Justice Center project. The motion passed the roll call vote unanimously.

**8. Consideration and possible action: Approval of Santa Fe Economic Development Corporation water line extension project located at FM 1764 from Winston Street to Avenue S**

Santa Fe Economic Development Corporation Board President Robert Cheek said the board is seeking approval for the last tie in on the FM 1764 loop west of FM 646 N. This water infrastructure project is located on FM 1764 from Winston Street to Avenue S with an estimated cost of \$275,000. Motion by Councilmember Jannett, seconded by Councilmember Carothers to approve the Santa Fe Economic Development Corporation water line extension project located at FM 1764 from Winston Street to Avenue S. The motion passed the roll call vote unanimously.

**9. Consideration and possible action: Adoption of a resolution supporting and endorsing the application of the Galveston County Auto Crimes Task Force for continued grant funding**

City Manager Joe Dickson said the Galveston County Auto Crimes Task Force is submitting an application for continued grant funding. The city currently participates in the task force with the grant paying the officer's salary and a vehicle for the assigned officer. The city pays the officer's benefit package and maintenance and fuel of the vehicle. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to adopt the resolution supporting and endorsing the application of the Galveston County Auto Crimes Task Force for continued grant funding. The motion passed the roll call vote unanimously.

**10. Consideration and possible action: Authorizing staff to seek proposals through the Houston Galveston Area Council Cooperative Purchasing Program for disaster debris clearance and removal services**

City Manager Joe Dickson said we have piggybacked the City of Friendswood's contract for debris management services in the past, most recently Hurricane Ike in 2008. During the Hurricane Ike audit process we realized that FEMA prefers that each entity have their own individual contract for services with a well-documented procurement process. Staff is proposing to seek proposals through HGAC's pre-qualified vendor program. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to authorize staff to seek proposals through Houston Galveston Area Council Cooperative Purchasing Program for disaster debris clearance and removal services. The motion passed the roll call vote unanimously.

**11. Consideration and possible action: First and final reading of an ordinance amending the general fund operating budget for the fiscal year beginning October 1, 2012**

City Manager Joe Dickson said these are mid-year budget amendments to recognize additional revenue not originally anticipated and to reallocate funds for expenses expected to fall short of budget allocations. This amendment reduces the appropriated fund balance from \$295,000 to \$121,000. Motion by Councilmember Carothers, seconded by Councilmember Wagner to pass the first and final reading of an ordinance amending the general fund operating budget for the fiscal year beginning October 1, 2012. The motion passed the roll call vote unanimously.

**12. Consideration and possible action: Appointment/reappointment of members to serve on the Park and Recreation Board for a two-year term to expire February, 2015**

City Manager Joe Dickson said we have four vacant positions on the park board, those being Ronnie Schultz, Helen Kilroy, Mary Reyes, and Pam Schwertner. We have received an application to serve on the board from Janie Watkins, Susan Leining, Amber Thurmond, Wyndee Walker, and Renee Rockers. Wyndee's mother is Councilmember Wagner and Renee does not live in the city, so neither are eligible to serve on the board. If the other three applicants are appointed, we will still have one vacancy. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to appoint Janie Watkins, Susan Leining, and Amber Thurmond as members to serve on the Park and Recreation Board for a two-year term to expire February, 2015. The motion passed the roll call vote unanimously.

**13. Consideration and possible action: First reading of an ordinance amending Chapter 9, Traffic Code, Code of Ordinances, Section 3, Speed Limits, Subsection E, by altering the prima facie speed limits established for vehicles traveling on Algoa Friendswood Road in the City of Santa Fe, Texas**

City Manager Joe Dickson said County Commissioner O'Brien has requested that the city increase the speed limit on our section of Algoa Friendswood Road (the 1000' strip annexed in 2011) from 30 mph to 45 mph. The county provided a letter from the engineer supporting the requested change. Motion by Councilmember Wagner, seconded by Councilmember Tambrella to pass the first reading of an ordinance amending Chapter 9, Traffic Code, Code of Ordinances, Section 3, Speed Limits, Subsection E, by altering the prima facie speed limits established for vehicles traveling on Algoa Friendswood Road in the City of Santa Fe, Texas. The motion passed the roll call vote unanimously.

**14. Consideration and possible action: Adoption of a resolution supporting the "Ike Dike Project" for a coastal barrier to protect the Houston-Galveston Region, including Galveston Bay, from hurricane storm surges**

City Manager Joe Dickson said this resolution was presented to the Galveston County Mayors' and Councilmembers' Association at their last meeting asking for support of the Ike Dike Project. The project is a coastal barrier that will protect the entire Houston-Galveston region from hurricane-induced storm surge. The cities of Galveston, Jamaica Beach, League City, Kemah, and Texas City have passed the resolution in support of the project. The resolution supports the concept, study, and design with matching funds from the state. Motion by Councilmember Carothers, seconded by Councilmember McCrary to adopt the resolution supporting the "Ike Dike Project" for a coastal barrier to protect the Houston-Galveston Region, including Galveston Bay, from hurricane storm surges. The motion passed the roll call vote unanimously.

Announcements: None

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is tentatively scheduled for July 11, 2013.

Motion by Councilmember Jannett, seconded by Councilmember Wagner to adjourn. The motion passed and the meeting adjourned at 8:50 p.m.

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RALPH STENZEL, MAYOR

ATTEST:

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Janet L. Davis, City Secretary