

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
MARCH 25, 2010 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call:	Present:	Mayor Ralph Stenzel Mayor Pro-tem Jeff Tambrella Councilmember Joe Carothers Councilmember Bubba Jannett Councilmember Jim Abney Councilmember Pat McCrary City Manager Joe Dickson Director of Administrative Services Pam Wood
	Absent:	City Attorney Ellis J. Ortego, excused City Secretary Janet L. Davis, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson

Reports: The minutes of 2/11/10 and 2/25/10 were approved as presented.

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

**1. Consideration and possible action: Awarding bid for contractor services for Phase II – Water Line Distribution System Improvements to serve the Runge Park area in the City of Santa Fe, Galveston County, Texas**

Director of Administrative Services Pam Wood said the bids for the construction of the water line distribution system for the Runge Park area were opened and Base Construction submitted the lowest bid. The engineering firm, Kelly Kaluza and Associates, and the WCID #8 General Manager, Tim Turner, reviewed the bid submissions and recommended awarding the bid for contractor services to Base Construction. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to award the bid to Base Construction for contractor services for Phase II – Water Line Distribution System

Improvements to serve the Runge Park area in the City of Santa Fe, Galveston County, Texas. The motion passed the roll call vote unanimously.

*Minutes (cont.)*

*3/25/10*

*Page 2 of 3*

**2. Consideration and possible action: First reading of an ordinance amending Chapter 8, Subdivision Regulations, Code of Ordinances, by adding measures for storm water pollution, revising plat submittal procedures, reducing utility easement width requirements, correcting references from Planning and Zoning to City Council, and providing for penalties and severability**

Community Services Director Diana Steelquist said this item was discussed in detail at a previous workshop. Changes to the subdivision ordinance are housekeeping in nature along with a new section addressing storm water pollution management to comply with the new state requirements. The Planning and Zoning Commission has held the required public hearings and recommends these changes be approved. Motion by Councilmember McCrary, seconded by Councilmember Carothers to pass the first reading of an ordinance amending Chapter 8, Subdivision Regulations, Code of Ordinances, by adding measures for storm water pollution, revising plat submittal procedures, reducing utility easement width requirements, correcting references from Planning and Zoning to City Council, and providing for penalties and severability. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Adoption of a resolution revising the fee schedule for subdivision plat applications specified by Chapter 8, Subdivision Regulations, of the Code of Ordinances of the City of Santa Fe, Texas**

Community Services Director Diana Steelquist said this item was also discussed at a previous workshop. The neighboring cities of Dickinson, Alvin, Friendswood, League City and LaMarque charge an average preliminary plat fee of \$394 and an average final plat fee of \$350. Santa Fe is the only city in the area that does not charge a preliminary plat fee. The Planning and Zoning Commission has recommended revising the fee schedule to add a preliminary plat fee using the same calculation as our current final plat fee of \$250 for the base fee and \$25 for each additional lot over four lots. The Commission also recommended reducing the final plat fee to \$200 for the base fee and \$10 for each lot over four lots as well as a \$250 fee for replats. This revised fee schedule will bring the city more in line with our neighboring communities. Motion by Councilmember Abney, seconded by Councilmember Tambrella to adopt the resolution revising the fee schedule for subdivision plat applications specified by Chapter 8, Subdivision Regulations, of the Code of Ordinances of the City of Santa Fe, Texas. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: First reading of an ordinance amending the text of Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, amending Article 12, Corridor Development Standards, by deleting the current text and replacing it with a revised Article 12**

Community Services Director Diana Steelquist said this item was also discussed at a previous workshop and the Planning and Zoning Commission has held the required public hearing and received comments. The Commission has recommended that the definition of masonry be more detailed, that stucco be removed as a masonry material but that it be allowed to be used in conjunction with masonry materials or to allow it if used on 100 percent of the building, and to define stucco and not allow exterior insulation finish systems to be used in place of stucco. The Commission is still recommending that 20 percent of the building front be constructed of brick or masonry materials. Councilmember Abney said that 20 percent is

low compared to surrounding communities who require between 50 to 75 percent masonry on the building front. He suggested narrowing the gap and requiring 50 percent brick or masonry on the front of buildings

*Minutes (cont.)*

*3/25/10*

*Page 3 of 3*

to beautify our corridors and ensure better uniformity while not adding much cost to the developer. City Manager Joe Dickson said the Commission considered the cost factor to smaller businesses and that is the reason 20 percent was recommended. Motion by Councilmember Abney, seconded by Councilmember Jannett to pass the first reading of an ordinance amending the text of Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, amending Article 12, Corridor Development Standards, by deleting the current text and replacing it with a revised Article 12 and by increasing the façade requirement to 50 percent brick or masonry materials. The motion passed the roll call vote four to one. Those voting for: Councilmember Tambrella, Councilmember Abney, Councilmember Jannett, and Councilmember McCrary. Those voting against: Councilmember Carothers.

Announcements: Easter Egg Hunt on March 27 at the Joe A. Tambrella park; Spring cleanup on April 17 at RJ Wollam Elementary; Candidate Forum on April 15 at Amegy Bank; and TML spring meeting on March 31 in Houston.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is scheduled for April 8, 2010, at 7 p.m.

Motion by Councilmember Jannett, seconded by Councilmember Abney to adjourn. The motion passed and the meeting adjourned at 7:16 p.m.

ATTEST:

\_\_\_\_\_  
RALPH STENZEL, MAYOR

\_\_\_\_\_  
Janet L. Davis, City Secretary