

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
MARCH 27, 2014 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel
Mayor Pro-tem Wanda Wagner
Councilmember Jeff Tambrella
Councilmember Bubba Jannett
Councilmember Pat McCrary
Councilmember Joe Carothers
City Attorney Ellis J. Ortego
City Manager Joe Dickson
City Secretary Janet L. Davis

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

- a. The minutes of 2/13/14 and 2/27/14 were approved as presented.
- b. City Manager Joe Dickson introduced Alan Sandersen of Sandersen Knox & Co., LLP, Certified Public Accountants, who presented the annual financial statement and single audit for the fiscal year ending September 30, 2013. Mr. Sandersen said the single audit is for Hurricane Ike-related grant recovery funds in the amount of \$1,085,220 and their firm issued a clean opinion with no findings. He also said there were no findings in the annual financial statement and stated that the audit reflects that we are being good stewards of the city's money.

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

1. Consideration and possible action: Adoption of a resolution endorsing appointments to the Galveston County United Board of Health

City Manager Joe Dickson said the Galveston County Commissioners' Court has nominated candidates to serve on the Galveston County United Board of Health and they have asked municipalities to endorse those appointments. Motion by Councilmember Carothers, seconded by Councilmember McCrary to adopt the resolution endorsing appointments to the Galveston County United Board of Health. The motion passed the roll call vote unanimously.

Minutes (cont.)

2. Consideration and possible action: Appointment/reappointment of members to serve on the Park and Recreation Board for a two-year term to expire February, 2016

Community Services Director Diana Steelquist said the term of three members of the Park Board expired last month. All three wish to continue to serve for another term. Additionally, there is currently a vacancy on the board and another member has been unable to attend functions and meetings so she will be resigning. Ms. Steelquist asked Council if they would be willing to consider applicants outside the city limits. The Consensus of Council is to give preference to residents of the city but to consider residents within the city's ETJ. Motion by Councilmember Tambrella, seconded by Councilmember Jannett to reappoint Joanne Woolsey, Darnell Gwin, and Peggy Curtis as members of the Park and Recreation Board for a two-year term to expire February, 2016. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Accepting infrastructure for the Cardin Subdivision located off Ave. S and Cardin Street

Community Services Director Diana Steelquist said the road into this four-lot subdivision on Cardin has been paved and completed per city specifications. The developer has executed a warranty agreement and a certificate of completion and will maintain this public infrastructure for one year at which time the city will become responsible for the maintenance of the concrete street and street ditch system. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to accept the street and ditch infrastructure for the Cardin Subdivision located off Ave. S and Cardin Street. The motion passed the roll call vote. Those voting for: Councilmember Jannett, Councilmember Tambrella, Councilmember McCrary, and Councilmember Carothers. Councilmember Wagner abstained from voting due to a potential conflict of interest as her husband is one of the subdivision developers.

4. Consideration and possible action: Approving proclamation declaring April as Fair Housing Month

City Manager Joe Dickson said this declaration is a requirement of housing grant fund applications, so staff is recommending continuation of the designation so we are eligible to apply for any future grants. Motion by Councilmember Wagner, seconded by Councilmember McCrary to approve the proclamation declaring April as Fair Housing Month. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Authorizing Mayor to execute Trustee's Deed conveying part of Lot 2, Block 84, Angell Runge Addition, Galveston County, Texas, (tax accts #1160-0084-0002-003 and #1160-0084-0002-008) to Soroush Noruzzadeh-Ghuchani of Friendswood, Texas

City Manager Joe Dickson said this is tax foreclosed property for which Galveston County is the trustee. He said this is a resale and the city will receive a pro-rata share of the delinquent taxes due on the property if the sale is approved by all the taxing entities. Motion by Councilmember Jannett, seconded by Councilmember Tambrella to authorize the Mayor to execute Trustee's Deed conveying part of Lot 2, Block 84, Angell Runge Addition, Galveston County, Texas, (tax accts #1160-0084-0002-003 and #1160-0084-0002-008) to Soroush Noruzzadeh-Ghuchani of Friendswood, Texas. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Adoption of a resolution amending the Personnel Policy, Section 19.02, Medical and Hospitalization Insurance, Section 19.03, Municipal Retirement System, and Section 20.05, Out of City Travel, Subsection e(2), Travel by Private Vehicle, and Subsection g, Meals, to expand the pre and post 65 retiree benefits offered, to reflect the previously increased employer contribution rate for retirement benefits, to change the documentation necessary for mileage reimbursement, and to increase the meal allowance for employee travel, respectively

City Manager Joe Dickson said the medical and retirement portions of the Personnel Policy are housekeeping items to bring those sections up to date with expanded benefits for pre and post 65 retirees and to reflect an increase in the employer retirement contribution that was approved by Council in 2004. He said staff is also recommending a change in the travel policy to increase the meal allowance from \$30 per diem to \$44 per diem per the U.S. GSA standard rate, and additionally, to change the documentation necessary for mileage reimbursement from odometer readings to mapquest or yahoo driving distance calculations. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to adopt the resolution amending the Personnel Policy, Section 19.02, Medical and Hospitalization Insurance, Section 19.03, Municipal Retirement System, and Section 20.05, Out of City Travel, Subsection e(2), Travel by Private Vehicle, and Subsection g, Meals, to expand the pre and post 65 retiree benefits offered, to reflect the previously increased employer contribution rate for retirement benefits, to change the documentation necessary for mileage reimbursement, and to increase the meal allowance for employee travel, respectively. The motion passed the roll call vote unanimously.

7. Executive Session, closed to the public, under Section 551.072, Government Code, to discuss the acquisition of real property

Council adjourned at 7:29 p.m. into Executive Session, closed to the public, under Section 551.072, Government Code, to discuss the acquisition of real property and reconvened at 8:06 p.m.

8. Consideration and possible action: Approval to purchase of old EMS building on Main Street from Santa Fe Fire and Rescue

Motion by Councilmember Tambrella, seconded by Councilmember Jannett to authorize the City Manager to continue negotiations with Santa Fe Fire and Rescue to purchase the old EMS building on Main Street. The motion passed the roll call vote unanimously.

Announcements: Knights of Columbus fish dinner continues for the next 3 Fridays; the Galveston County Fair and Rodeo is scheduled to begin April 4 and conclude April 12 at the fairgrounds on Hwy. 6; and the Park Board Easter Egg hunt is scheduled for April 12 at the Joe A. Tambrella park.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
The next regular meeting is tentatively scheduled for April 10, 2014, at 7 p.m.

Motion by Councilmember Jannett, seconded by Councilmember Wagner to adjourn. The motion passed and the meeting adjourned at 8:07 p.m.

ATTEST:

RALPH STENZEL, MAYOR

Janet L. Davis, City Secretary