

CITY OF SANTA FE

City Council Regular Meeting
May 28, 2009
Council Chambers at 7:00 PM
12002 HWY 6
SANTA FE, TEXAS

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call: Present: Mayor Ralph Stenzel
Mayor Pro-tem Bubba Jannett
Councilmember Pam Schwertner
Councilmember Jeff Tambrella
City Manager Joe Dickson
City Secretary Janet L. Davis
Absent: Councilmember Rebecca A. Darden, excused
Councilmember Joe Carothers, excused
City Attorney Ellis J. Ortego, excused

The invocation was given by and the pledge of allegiance to the U.S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Planning and Zoning Business:

Old Business:

1. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending the text of Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, amending Appendix 4-F, Zoning District Matrix, by deleting the current text and replacing it with a matrix integrating The 2007 North American Industry Classification System (NAICS); providing for penalties; providing for severability
Community Services Director Diana Steelquist said this is the final reading of the ordinance to change the use table in the zoning ordinance to the NAICS to reduce the number of entries and to make it more searchable and easier for the staff and the public to review. Motion by Councilmember Tambrella, seconded by Councilmember Schwertner to pass the second and final reading of an ordinance of the City of Santa Fe, Texas, amending the text of Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, amending Appendix 4-F, Zoning District Matrix, by deleting the current text and replacing it with a matrix integrating The 2007 North American Industry Classification System (NAICS); providing for penalties; providing for severability. The motion passed the roll call vote unanimously.

New Business: None

City Business (Other):

Old Business: None

New Business:

1. Oaths of Office by newly-elected officers

City Secretary Janet Davis administered the oath of office to newly-elected officers Ralph Stenzel as Mayor, Jim Abney as Councilmember Place 2, and Jeff Tambrella as Councilmember Place 3. Councilmember Abney took his seat at the dais. Council recessed at 7:06 p.m. to thank outgoing Councilmember Schwertner and to congratulate the newly-elected members and reconvened at 7:22 p.m.

2. Consideration and possible action: Selection of Mayor Pro-tem

Motion by current Mayor Pro-tem Bubba Jannett, seconded by Councilmember Abney to appoint Jeff Tambrella as Mayor Pro-tem. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with TexPool

City Manager Joe Dickson said the authorized signers for the city's investment pools is typically the Mayor, Mayor Pro-tem, and City Secretary. With the appointment of a new Mayor Pro-tem, the representatives authorized to conduct business with the investment pools, TexPool and LOGIC, need to be updated. Motion by Councilmember Tambrella, seconded by Councilmember Abney to adopt the resolution amending those representatives authorized to conduct business with TexPool. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Adoption of a resolution amending those representatives authorized to conduct business with LOGIC

Motion by Councilmember Jannett, seconded by Councilmember Tambrella to adopt the resolution amending those representatives authorized to conduct business with LOGIC. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Adoption of a resolution disbanding the Santa Fe Charter Review Commission

City Manager Joe Dickson said the Charter Review Commission was appointed in September, 2008, and served until February, 2009. The members on the committee were Chairman Roney McCrary, Wanda Wagner, Cayce Dowell, Joyce Arnold, Jay Gilbert, Robert Bear, and Jon Whittemore. The Commission drafted 21 propositions that were submitted to the voters at a special election held on May 9, 2009, and all 21 propositions passed. This resolution disbands the Santa Fe Charter Review Commission following a job well done. Motion by Councilmember Tambrella, seconded by Councilmember Abney to adopt the resolution disbanding the Santa Fe Charter Review Commission. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Appointment/reappointment of members to serve on the City of Santa Fe Section 4B Economic Development Corporation Board of Directors for a two-

year term to expire June 14, 2011

City Manager Joe Dickson said the terms of the current EDC Board of Directors will expire June 14. All the members are willing to continue to serve on the board for another two-year term. Motion by Councilmember Jannett, seconded by Councilmember Tambrella to reappoint Robert Cheek, Pat McCrary, Rosie Morales, Ralph Stenzel, Joe Carothers, and Rusty Norman as members to serve on the City of Santa Fe Section 4B Economic Development Corporation Board of Directors for a two-year term to expire June 14, 2011. The motion passed the roll call vote unanimously.

7. Consideration and possible action: Accepting resignation of Civil Service Commissioner Jim Abney

City Manager Joe Dickson said Mr. Abney has resigned from the Civil Service Commission in order to serve on the City Council. Motion by Councilmember Tambrella, seconded by Councilmember Jannett to accept the resignation of Civil Service Commissioner Jim Abney. The motion passed the roll call vote unanimously.

8. Consideration and possible action: Adoption of a resolution approving a Primary Grant Administration Services firm and a Primary Professional Engineering Services firm for the City of Santa Fe 2008 Supplemental Disaster Recovery Fund Program

City Manager Joe Dickson said the Office of Rural and Community Affairs (ORCA) has made funds available to the County for this disaster relief program. The County will distribute funds to the local entities for eligible infrastructure projects, and the City's share of those funds is \$2,888,741. The City's projects are not eligible; however, WCID #8 does have some projects that are eligible if the funds are channeled through the city. In order to proceed through the application process, we need a grant administrator and an engineer. GrantWorks, Inc. and John D. Mercer & Associates, Inc. were both qualified through the state's bidding process and are staff's recommendation for providing those services. Mr. Bruce Spitzengel of GrantWorks, Inc. said the city would be the pass-through entity and no cash outlay or match is required. The state agency will contract directly with the service providers and those providers will be paid through the grant. The entire process involves project design, formal environmental assessment, bidding, delivery, then construction, and there is a two-year time frame for completion of the projects. Motion by Councilmember Jannett, seconded by Councilmember Tambrella to adopt the resolution approving GrantWorks as the Primary Grant Administration Services firm and Mercer as the Primary Professional Engineering Services firm for the City of Santa Fe 2008 Supplemental Disaster Recovery Fund Program. The motion passed the roll call vote unanimously.

9. Consideration and possible action: Awarding the bid for contractor services for the Water Line Distribution System Improvements to serve the Runge Park Area

Director of Administrative Services Pam Wood said the city retained the engineering firm of Kaluza & Associates, Inc. to design the work and prepare the plans for the water line distribution system improvements to the Runge Park area. Construction bids for this project were opened on May 20. There were 15 bids submitted with Wagner Construction of Santa Fe submitting the low bid. Kaluza & Associates, Water District General Manager Tim Turner, and city staff recommend awarding the bid for the water line distribution system improvements to serve the Runge Park area to Wagner Construction. The bid was so favorable that we may be able to

prepare a change order and extend the water line even further than originally anticipated. Motion by Councilmember Tambrella, seconded by Councilmember Abney to award the bid for contractor services to Wagner Construction for the Water Line Distribution System Improvements to serve the Runge Park Area. The motion passed the roll call vote unanimously.

10. Consideration and possible action: Ratifying execution of the Interlocal Governmental Agreement between the County of Galveston and other local municipalities approving the application for the joint allocation of the Recovery Justice Assistance Grant award
Police Chief Kenneth Campbell said the city has the opportunity to participate in a Recovery Justice Assistance Grant through an Interlocal Agreement with Galveston County. The Sheriff's Department would be the fiscal agent for the \$623,245 grant and the city's allocation is \$11,876. These funds will be used to assist the police department with replacement of antiquated equipment and there is no cash match. Motion by Councilmember Jannett, seconded by Councilmember Tambrella to ratify execution of the Interlocal Governmental Agreement between the County of Galveston and other local municipalities approving the application for the joint allocation of the Recovery Justice Assistance Grant award. The motion passed the roll call vote unanimously.

11. Consideration and possible action: Adoption of a resolution approving and implementing the Citizens' On Patrol Program
City Manager Joe Dickson said the Citizens' Police Academy Alumni Association has expressed interest in adopting and implementing a Citizens' On Patrol Program. Their responsibility while on patrol is to observe and report. The city's insurance carrier, TML-IRP, would provide general liability for the program at no extra charge and workers' compensation coverage is available at approximately \$170/year per volunteer. The annual premium to cover the vehicle, a 1999 Grand Marquis, under the city's automobile insurance policy is approximately \$400, and the city would provide fuel for the vehicle in the program. Mr. Johnny Morris, the driving force behind this program, said the committee has reviewed the procedural manuals from other local entities and then modified those procedures to fit the demographics in Santa Fe. Officer Candelari of the City of Dickinson's Citizens' On Patrol Program reviewed the aspects of their program, specifically to observe, report, and assist the community. Their activities include business security checks, vacation watches, reporting non-operational street lights, certain code enforcement activities, and providing visibility as a deterrent. The volunteers under the program undergo extensive training, have no authority, and are not allowed to carry a weapon. The program is under the control of the Chief of Police. Mr. Morris said volunteers under the program must be graduates of the Citizens' Police Academy, must undergo a background examination, must wear the designated uniform, and must carry their ID. Because Council can determine the length of the program, withdrawal from the program can be at any time. However, since the vehicle, with graphics, radios, light bar, and video system, is being donated to the city, the Alumni Association is requesting at least a two-year commitment to the program in order to prove it successful. Initial patrols would be Thursday through Sunday. Motion by Councilmember Abney, seconded by Councilmember Tambrella to adopt the resolution approving and implementing the Citizens' On Patrol Program. The motion passed the roll call vote unanimously.

Announcements: June 20 is the first Heritage Tour, the Santa Fe Chamber of Commerce car show, and the city-on-sale event. June 28 is the Watermelon Social sponsored by the Santa Fe

Park and Recreation Board. Councilmember Bubba Jannett congratulated Wayne Kessler on his promotion from police detective to police captain.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings

The next regular meeting is scheduled for June 11, 2009.

Motion by Councilmember Jannett, seconded by Councilmember Abney to adjourn. The motion passed and the meeting adjourned at 8:05 p.m.

The City of Santa Fe will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary ([Janet L. Davis](#)) at (409) 925-6412.