

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
NOVEMBER 8, 2012      7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Ralph Stenzel.

Roll Call:	Present:	Mayor Ralph Stenzel Mayor Pro-tem Pat McCrary Councilmember Jeff Tambrella Councilmember Bubba Jannett Councilmember Joe Carothers City Attorney Ellis J. Ortego City Manager Joe Dickson City Secretary Janet L. Davis
	Absent:	Councilmember Wanda Wagner, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

- a. The minutes of 10/11/12 were approved as presented.
- b. Presentation of the September 30, 2012, quarterly and annual investment reports was deferred to the December meeting.

Planning and Zoning Business:

Old Business:

**1. Consideration and possible action: Second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Single Family Residential (R-1) to Neighborhood Commercial (NC) for 0.514 acres located at 4006 and 4008 FM 646 North, being Abst 47 Page 5 Lots 5 Lots 25 and 26 Langford Subdivision, City of Santa Fe, Galveston County, Texas**

Community Services Director Diana Steelquist said this is the second reading of the ordinance to change the zone from R1 to NC for two lots on the southwest corner of FM 646N and 6<sup>th</sup> Street. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to pass the second and final reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Single Family Residential (R-1) to Neighborhood Commercial (NC) for 0.514 acres located at 4006 and 4008 FM 646 North, being Abst 47 Page 5 Lots 5 Lots 25 and 26 Langford Subdivision, City of Santa Fe, Galveston County, Texas. The

*Minutes (cont.)*

motion passed the roll call vote. Those voting for: Councilmember Carothers, Councilmember Tambrella, and Mayor Stenzel. Those voting against: Councilmember McCrary and Councilmember Jannett.

New Business:

**1. Consideration and possible action: Public hearing and first reading of an ordinance of the City of Santa Fe, Texas, amending Ordinance No.02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 Edition, the official zoning map adopted under Section 3.08, by changing the zoning classification from Agricultural Residential (AR) to Highway Commercial (HC) for 1.967 acres located at 16947 and 16919 Highway 6, being Abst 610, Page 2, Lots 1 through 6, Scruggs Addition, City of Santa Fe, Galveston County, Texas**

City Manager Joe Dickson explained that the agenda should have stated the zone change is from Agricultural Residential to Transportation District with a conditional use permit for a shopping center. Instead the agenda stated the zone change was from AR to HC, which was initially discussed by the Planning and Zoning Commission but later changed to TR since the property is located between the highway and the railroad tracks. Because the agenda was posted incorrectly for this item, Council will be unable to take any action tonight. Mayor Stenzel opened the public hearing and there were no comments from the public. Mayor Stenzel then turned the meeting over to Planning and Zoning Commission Chairperson Winnie Corsaro for a joint public hearing on this zoning request. There were no comments from the public. The Planning and Zoning Commission then took action to recommend approval of the request from AR to TR with a conditional use permit. Mayor Stenzel resumed the meeting. Community Services Director Diana Steelquist said this property is being proposed for a shopping center in the area between Hwy. 6 and the railroad tracks, and staff is recommending approval. She said approval of the site plan is still required. Councilmember McCrary asked why we have not considered zoning the entire area between the highway and the railroad as TR. Ms. Steelquist said this request for these specific lots is time sensitive and the Planning and Zoning Commission has not looked at rezoning the entire area. Motion by Councilmember McCrary, seconded by Councilmember Tambrella to table this item until the next meeting. The motion passed the roll vote unanimously.

City Business (Other):

Old Business:

**1. Consideration and possible action: Granting/denying request by Santa Fe Fire and Rescue to waive permit fees for new fire station**

City Manager Joe Dickson said Council met with representatives of Santa Fe Fire and Rescue earlier this year to discuss waiving the building permit fees for the new fire station. The building permit was issued and the fees were held in abeyance for six months, so action by Council is necessary to resolve this item. Councilmember Tambrella stated that although we are separate entities, much of the community considers all of us one entity and he felt we should waive the fees. Councilmember McCrary agreed. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to grant the request by Santa Fe Fire and Rescue to waive the permit fees for the new fire station. The motion passed the roll call vote. Those voting for: Councilmember McCrary, Councilmember Carothers, and Councilmember Tambrella. Those voting against: Councilmember Jannett.

New Business:

**1. Consideration and possible action: Authorizing execution and submission of the FY 2012 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency**

Police Chief Kenneth Campbell reviewed the Chapter 59 report for seized asset activity this past fiscal year, along with what was purchased for the police department with those awarded funds. Motion by Councilmember Tambrella, seconded by Councilmember Carothers to authorize execution and submission of the FY 2012 Chapter 59 Asset Forfeiture Report by Law Enforcement Agency. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: First reading of an ordinance amending Chapter 9, Traffic Code, Code of Ordinances, Section 2, Traffic Control Devices, Subsection G (2), by removing the one way restriction on a portion of Avenue S and by designating a portion of Avenue S as no left turn in the northbound direction between Walker Street and 4 ½ Street during school days, Monday through Friday, between the hours of 7:30 a.m. to 9:30 a.m. and 2:00 p.m. to 4:00 p.m.**

Police Chief Kenneth Campbell said TxDOT has said that the one way restriction on Avenue S conflicts with their policy. Representatives from the City and SFISD met to discuss the traffic issues and have determined to recommend restricting left turns in the northbound direction instead of one way restriction. Motion by Councilmember Jannett, seconded by Councilmember McCrary to pass the first reading of an ordinance amending Chapter 9, Traffic Code, Code of Ordinances, Section 2, Traffic Control Devices, Subsection G (2), by removing the one way restriction on a portion of Avenue S and by designating a portion of Avenue S as no left turn in the northbound direction between Walker Street and 4 ½ Street during school days, Monday through Friday, between the hours of 7:30 a.m. to 9:30 a.m. and 2:00 p.m. to 4:00 p.m. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Adoption of a resolution approving the Santa Fe Economic Development Corporation 2011/12 budget amendment**

City Manager Joe Dickson said this budget amendment will change revenue and expenditure items by rolling over grant activity to next year. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to adopt the resolution approving the Santa Fe Economic Development Corporation 2011/12 budget amendment. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Ratifying execution of Interlocal Cooperation Contract between the Texas Department of Public Safety and the City of Santa Fe to implement the provisions of failure to appear in municipal court**

City Manager Joe Dickson said we have had this contract since 2002 where we provide information about outstanding warrants within 5 days of those being cleared. The legislature recently changed "within 5 days" to "immediately" and that is the only change in the contract. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to ratify execution of the Interlocal Cooperation Contract between the Texas Department of Public Safety and the City of Santa Fe to implement the provisions of failure to appear in municipal court. The motion passed the roll call vote unanimously.

**5. Consideration and possible action: Ratifying execution of Community Development Block Grant Disaster Recovery Program Round 2.2 Non-Housing Grant Agreement, Contract No. 13-078-000-7101, between the General Land Office and the City of Santa Fe**

City Manager Joe Dickson said this agreement is for the Ike Round 2.2 monies to be used for another ground storage tank and additional sewer rehab. Motion by Councilmember Jannett, seconded by Councilmember Carothers to ratify execution of the Community Development Block Grant Disaster Recovery Program Round 2.2 Non-Housing Grant Agreement, Contract No. 13-078-000-7101, between the General Land Office and the City of Santa Fe. The motion passed the roll call vote unanimously.

**6. Consideration and possible action: Approval of Warrant Amnesty Program for the period January 1, 2013, through March 31, 2013**

Municipal Court Administrator Cheryl Hopf asked Council for permission to allow a warrant amnesty program for the first quarter of 2013. If approved, she said it will be advertised on the city website, community marquees, and newspaper. Motion by Councilmember Carothers, seconded by Councilmember Tambrella to approve the Warrant Amnesty Program for the period January 1, 2013, through March 31, 2013. The motion passed the roll call vote unanimously.

**7. Consideration and possible action: Authorizing staff to proceed with the purchase of a John Deere utility tractor and Diamond mower through HGAC and the TASB State Contract for street and drainage maintenance activities and to seek proposals for the financing**

Street Superintendent Chris Beanland said he had initially requested a new tractor during the summer budget process but then removed it to try to make one more year with our current tractor. However, the engine blew and repairs are too costly, so staff is requesting permission to proceed with the purchase of a new tractor through the cooperative purchasing programs. He said we can include this purchase in our financing package for the police cars and then amend the budget. Motion by Councilmember Tambrella, seconded by Councilmember McCrary to authorize staff to proceed with the purchase of a John Deere utility tractor and Diamond mower through HGAC and the TASB State Contract for street and drainage maintenance activities and to seek proposals for the financing. The motion passed the roll call vote unanimously.

**8. Consideration and possible action: Authorizing staff to sell stripped-down Ford 1999 tractor and side mower as scrap metal**

Street Superintendent Chris Beanland said staff has stripped this old tractor to salvage anything we may be able to use on other equipment, so we are requesting permission to scrap the rest. Motion by Councilmember McCrary, seconded by Councilmember Tambrella to authorize staff to sell the stripped-down Ford 1999 tractor and side mower as scrap metal. The motion passed the roll call vote unanimously.

**9. Consideration and possible action: Authorizing staff to proceed with the purchase of four new police vehicles through HGAC and to seek proposals for the financing**

City Manager Joe Dickson said this vehicle purchase was budgeted and staff is ready to move forward with the purchase and request for financing proposals. Motion by Councilmember Carothers, seconded by Councilmember McCrary to authorize staff to proceed with the purchase of four new police vehicles through HGAC and to seek proposals for the financing. The motion passed the roll call vote unanimously.

Announcements: Heritage Festival this Saturday; also on Saturday morning the train will come through Santa Fe from Houston to Galveston; Christmas Tree Lighting on November 26; and the new fire station opening will sometime early next year.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is tentatively scheduled for December 13, 2012.

Motion by Councilmember Jannett, seconded by Councilmember McCrary to adjourn. The motion passed and the meeting adjourned at 7:40 p.m.

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RALPH STENZEL, MAYOR

ATTEST:

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Janet L. Davis, City Secretary