

**CITY OF SANTA FE
REGULAR COUNCIL MEETING
OCTOBER 13, 2016 7:00 P.M.
COUNCIL CHAMBERS
12002 HWY. 6
SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 7:00 p.m. by Mayor Jeff Tambrella.

Roll Call: Present: Mayor Jeff Tambrella
Mayor Pro-tem Bubba Jannett
Councilmember Joe Carothers
Councilmember Corey Jannett
Councilmember Charles Coleman
City Attorney Ellis J. Ortego
City Manager Joe Dickson
City Secretary Janet L. Davis
Absent: Councilmember Bill Pittman, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report:

- a. The minutes of 9/8/16 and 9/22/16 were approved as presented.
- b. Community Services Director Diana Steelquist presented the Planning and Zoning Commission and Board of Adjustment annual reports for 2015/16 highlighting activities of the past fiscal year.
- c. Mr. Dickson reported on his recent attendance at the ICSC conference and his meetings with potential new business development, including Zaxby's, Carl's Jr., Arbys, and Starbucks.

Citizens' Comments: None

Planning and Zoning Business: None

City Business (Other):

Old Business: None

New Business:

1. Presentation by Bix Rathburn, Director of Galveston County Economic Development, to discuss Galveston County Day at the Capitol

Mr. Bix Rathburn congratulated Santa Fe on our work with Buxton to bring new business development into the community. He said we need to present a unified front to the legislators at the capitol for support of issues and concerns important to Galveston County. Mr. Rathburn said March 1, 2017, is the designated day for Galveston County at the Capitol and elected officials are strongly encouraged to attend. He said the goal is 50 leadership teams, led by individuals who will undergo training on topics and issues to speak about with legislators.

2. Consideration and possible action: Adoption of a resolution designating a representative and an alternate representative to the Houston-Galveston Area Council 2017 General Assembly

City Manager Joe Dickson said appointments to the HGAC General Assembly have historically been the Mayor and Mayor Pro-tem. Motion by Councilmember Carothers, seconded by Councilmember Coleman to adopt the resolution designating the Mayor as the representative and the Mayor Pro-tem as the alternate representative to the Houston-Galveston Area Council 2017 General Assembly. The motion passed the roll call vote unanimously.

3. Consideration and possible action: Authorizing staff to proceed with the purchase of 8 laptop computers for police vehicles, 4 new police vehicles, and 4 cameras for patrol units and to seek proposals for the lease-purchase financing

City Manager Joe Dickson said these capital expenditures were approved in the 2016/17 fiscal year budget and this item is authorization to proceed with those purchases and to seek proposals for the financing. Motion by Councilmember Bubba Jannett, seconded by Councilmember Coleman to authorize staff to proceed with the purchase of 8 laptop computers for police vehicles, 4 new police vehicles, and 4 cameras for patrol units and to seek proposals for the lease-purchase financing. The motion passed the roll call vote unanimously.

4. Consideration and possible action: Adoption of a resolution amending the User Fee schedule for rental of the Thelma Webber Community Center

City Manager Joe Dickson said during the summer budget workshops we discussed increasing the user fees for the community center since we recently made improvements to the kitchen and applied new flooring throughout the facility. Staff is proposing a 20 percent increase in the fee schedule. Motion by Councilmember Corey Jannett, seconded by Councilmember Carothers to adopt the resolution amending the user fee schedule for rental of the Thelma Webber Community Center. The motion passed the roll call vote unanimously.

5. Consideration and possible action: Appointment of alternate member to serve on the Zoning Board of Adjustment for an unexpired term through July, 2018

City Manager Joe Dickson said we have a vacant Alternate 2 position on the Zoning Board of Adjustment and we have received two applications, one from Ron Istre and one from Michael Herrington, for service on that board. Motion by Councilmember Carothers, seconded by Councilmember Coleman to appoint Ron Istre as the Alternate 2 member of the Zoning Board of Adjustment for an unexpired term through July, 2018. The motion passed the roll call vote unanimously.

6. Consideration and possible action: Granting/denying request for waiver of development fees for "Operation Finally Home" project at 2103 Donna Lane, Santa Fe, Texas

City Manager Joe Dickson said Operation Finally Home is a program for disabled war veterans that funds the construction of a mortgage-free, adaptable home for the recipient. He said the city has been asked to waive the development fees for this project. Motion by Councilmember Coleman, seconded by Councilmember Corey Jannett to grant the request for waiver of development fees for the "Operation Finally Home" project at 2103 Donna Lane, Santa Fe, Texas. The motion passed the roll call vote unanimously.

7. Consideration and possible action: Authorizing execution of one-year Contract Renewal for Disaster Debris Clearance and Removal Services between the City and Crowder Gulf

City Manager Joe Dickson said Crowder Gulf is the city's debris contractor and our current contract expires December 31, 2016. Staff is requesting authorization to execute the one-year contract renewal option for Disaster Debris Clearance and Removal Services between the City and Crowder Gulf. The motion passed the roll call vote unanimously.

8. Consideration and possible action: Awarding contract for janitorial services for city facilities and authorizing execution of contract for a two-year term to expire October 31, 2018

City Manager Joe Dickson said staff is still checking references and comparing proposals received from janitorial companies and is asking Council to table this item until the next meeting. Motion by Councilmember Corey Jannett, seconded by Councilmember Bubba Jannett to table this item until the next meeting. The motion passed the roll call vote unanimously.

Announcements: The FM 646 N improvement project between Hwy. 6 and FM 1764 is on target for completion in the winter of 2017.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings
A joint meeting with the City Council, SFEDC and WCID #8 will be held on October 18, 2016, at 6:30 p.m. in the City Council Chambers to discuss the development of a water/sewer utility plan for the City of Santa Fe, Texas. The next regular meeting is tentatively scheduled for October 27, 2016, at 7 p.m.

Motion by Councilmember Bubba Jannett, seconded by Councilmember Carothers to adjourn. The motion passed and the meeting adjourned at 7:33 p.m.

JEFF TAMBRELLA, MAYOR

ATTEST:

Janet L. Davis, City Secretary