

**CITY OF SANTA FE  
REGULAR COUNCIL MEETING  
OCTOBER 27, 2016 7:00 P.M.  
COUNCIL CHAMBERS  
12002 HWY. 6  
SANTA FE, TEXAS**

**MINUTES**

The meeting was called to order at 7:00 p.m. by Mayor Pro-tem Bubba Jannett.

Roll Call:	Present:	Mayor Pro-tem Bubba Jannett Councilmember Joe Carothers Councilmember Corey Jannett Councilmember Charles Coleman Councilmember Bill Pittman City Manager Joe Dickson City Secretary Janet L. Davis
	Absent:	Mayor Jeff Tambrella, excused City Attorney Ellis J. Ortego, excused

The invocation was given by and the pledge of allegiance to the U. S. Flag and to the Texas Flag was led by City Manager Joe Dickson.

Mayor's and City Manager's Report: None

Citizens' Comments: None

Planning and Zoning Business: None

City Business (Other):

Old Business:

**1. Consideration and possible action: Awarding contract for janitorial services for city facilities and authorizing execution of contract for a two-year term to expire October 31, 2018**

City Manager Joe Dickson said staff has reviewed the proposals received for janitorial services and was going to recommend the contract be awarded to Marsden Services. However, the representative for Marsden Services came by yesterday to inform us that she had made a mistake in the bid and the cost would increase by approximately \$2,000 per year. Mr. Dickson said CML Commercial provided a comparable bid in terms of cleaning hours proposed, total cost, and services provided, so staff is now recommending CML Commercial whose references have given positive reviews and their proposal is also under budget. Motion by Councilmember Carothers, seconded by Councilmember Pittman to award the contract for janitorial services for city facilities to CML Commercial and authorizing execution of the contract with CML Commercial for a two-year term to expire October 31, 2018. The motion passed the roll call vote unanimously.

*Minutes (cont.)*

**New Business:**

**1. Consideration and possible action: Authorizing staff to proceed with the purchase of 4 new radar units for the patrol vehicles and to seek proposals for the lease-purchase financing**

City Manager Joe Dickson said staff overlooked appropriating funds in this budget for four replacement radars. He said the current radars in the four vehicles we are replacing are very old and no longer work properly. Mr. Dickson said we can replace these four radars through a lease purchase arrangement and still stay within budget. Motion by Councilmember Carothers, seconded by Councilmember Corey Jannett to authorize staff to proceed with the purchase of 4 new radar units for the patrol vehicles and to seek proposals for the lease-purchase financing. The motion passed the roll call vote unanimously.

**2. Consideration and possible action: Ratifying approval of Change Order 1 pertaining to the Texas Department of Agriculture Contract No. 7214401 for the 2013-2014 Community Development Block Grant to reflect as-built quantities for the water line replacement project on 24<sup>th</sup> Street in Santa Fe, Texas**

Administrative Services Director Pam Wood said this Change Order is to reflect the as-built quantities for the water line replacement project on 24<sup>th</sup> Street between Avenue H and Avenue I. There is no change in the contract amount of \$49,990, and this grant is now completed. Motion by Councilmember Coleman, seconded by Councilmember Pittman to ratify approval of Change Order 1 pertaining to the Texas Department of Agriculture Contract No. 7214401 for the 2013-2014 Community Development Block Grant to reflect as-built quantities for the water line replacement project on 24<sup>th</sup> Street in Santa Fe, Texas. The motion passed the roll call vote unanimously.

**3. Consideration and possible action: Ratifying approval of Change Order 6 pertaining to the Texas Community Development Block Grant Disaster Recovery Program Round 2.2, Contract 13-078-000-7101, to reflect as-built quantities for the sewer rehab project**

Administrative Services Director Pam Wood said this Change Order is to correctly reflect as-built quantities for the sewer line rehab project. This change order will decrease the contract amount with SAK Construction by \$21,377.75 to \$1,580,049, and this grant is now completed. Motion by Councilmember Pittman, seconded by Councilmember Carothers to ratify approval of Change Order 6 pertaining to the Texas Community Development Block Grant Disaster Recovery Program Round 2.2, Contract 13-078-000-7101, to reflect as-built quantities for the sewer rehab project. The motion passed the roll call vote unanimously.

**4. Consideration and possible action: Authorizing Mayor to execute Trustee's Deed to grant, sell, and convey 0.119 acres on 21<sup>st</sup> Street, being Lot 23, Block 26, Alta Loma Townsite, Galveston County, Texas, to Trucha Grande Lots, LLC, in Lancaster, Texas**

City Manager Joe Dickson said the tax attorneys for the County of Galveston has received an offer on a parcel of property on 21<sup>st</sup> Street for which the County is the trustee. They are requesting approval from the taxing entities to convey the property through a tax foreclosed resale for \$7,960. If this is approved, the City's portion of property taxes from the sale would be \$594.64 of the \$596.24 originally owed. Motion by Councilmember Coleman, seconded by Councilmember Corey Jannett to authorize the Mayor to execute the Trustee's Deed to grant, sell, and convey 0.119 acres on 21<sup>st</sup> Street, being Lot 23, Block 26, Alta Loma Townsite, Galveston County, Texas, to Trucha Grande Lots, LLC, in Lancaster, Texas. The motion passed the roll call vote unanimously.

*Minutes (cont.)*

Announcements: Heritage Festival on November 12, 2016 at Runge Park; Chief Powell said the police department has initiated a can good drive to help needy families for Thanksgiving. Officers that donate \$25 can forego shaving for the month of November.

Summary of action from this agenda, request for future agenda items, and scheduling future meetings  
The next regular meeting is tentatively scheduled for November 10, 2016, at 7 p.m.

Motion by Councilmember Pittman, seconded by Councilmember Corey Jannett to adjourn. The motion passed and the meeting adjourned at 7:15 p.m.

---

JEFF TAMBRELLA, MAYOR

ATTEST:

---

Janet L. Davis, City Secretary