

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR
SPECIAL MEETING
June 7, 2011 6:00 P.M.
SANTA FE CITY HALL CONFERENCE ROOM
12002 HWY. 6 SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 6:00 p.m. by President Robert Cheek.

Roll Call: Robert Cheek, President
 Joe Carothers, Vice-President
 Pat McCrary, Secretary/Treasurer
 Ralph Stenzel
 Rusty Norman
 Ted Gillis
 Rosie Morales
 Joe Dickson – Ex-Officio
 Tim Turner – Ex-Officio

Also Present: Pam Wood – Director of Admin. Svcs.

The invocation was given by and the pledge of allegiance to the U.S. Flag led by Joe Carothers.

The minutes of March 3, 2011 and March 22, 2011 approved as presented.

Citizens comments - none

Business:

a. Consideration and possible action: Approval and authorization for President to execute the County of Galveston, City of Santa Fe and Santa Fe Economic Development Corporation Contract to Acquire FM 646 Right of Way City Limits

Joe Dickson explained due to the county not being able to enter into a contract with an economic development corporation the contract is tri party with the city included. The monies will pass through the city to the SFEDC. Ellis Ortego consulted on this contract and agreed there needed to be a few changes.

The changes to be made are:

Page 2 reflecting \$1,300,000.00 instead of \$1,300,005.00

Page 2 last paragraph the following to be deleted “that in turn could also be eligible for 90 % reimbursement that ultimately would be refunded to the EDC”

Page 7 in the first paragraph after the word or “no less than” should be included.

Motion made by Rusty Norman to approve and authorize President to execute the County of Galveston, City of Santa Fe and Santa Fe Economic Development Corporation Contract to Acquire FM 646 Right of Way City Limits contingent upon City Council approval and changes being made to the contract, seconded by Rosie Morales. The motion passed the roll call vote unanimously.

b. Consideration and possible action: Review bids from contractors for the waterline infrastructure project at FM 646 & GCDD #1 Drainage Ditch

There were six bids turned in on this project. D. Wagner Construction was the low bidder with a base bid of \$120,715.58, adding in the alternate bid amount of \$14,986.44 making the total bid amount \$135,702.22 with 100/120 calendar days construction time.

c. Consideration and possible action: Approval of additional amount of \$18,000 for construction costs of waterline infrastructure project at FM 646 & GCDD#1 Drainage Ditch
This project originally ended at the drainage ditch on the east side. By going across the drainage ditch west, the water line would allow three businesses access to water. The alternate bid amount for this portion of the project was \$14,986.64. Robert Cheek told the board the \$18,000.00 would cover this amount with money left for any contingencies. May's financial statement was given to the board for review. Motion made by Pat McCrary to approve additional amount of \$18,000.00 for construction costs of waterline infrastructure project at FM 646 & GCDD#1 Drainage Ditch, seconded by Joe Carothers. The motion passed the roll call vote unanimously.

Consideration and possible action: Award bid and authorize President to execute contract with contractor for the waterline infrastructure project at FM 646 & GCDD#1 Drainage Ditch
Motion made by Rusty Norman to award bid and authorize President to execute contract with contractor, D Wagner Construction, for the waterline infrastructure project at FM 646 & GCDD#1 Drainage Ditch, seconded by Ted Gillis. The motion passed the roll call vote unanimously.

Consideration and possible action: Authorize expenditure allowing Ellis Surveying to identify Right of Way line on two properties for waterline infrastructure project 3rd to S
Tim Turner told the board that without getting two properties surveyed the project was at a halt at this point. The cost would be approximately \$1,500 for both properties. Motion made by Rusty Norman to authorize expenditure allowing Ellis Surveying to identify Right of Way line on two properties for waterline infrastructure project 3rd to S, seconded by Ted Gillis. The motion passed the roll call vote unanimously.

Adjournment
Motion made by Pat McCrary to adjourn the meeting at 6:28 p.m.

Robert Cheek, President

ATTEST:

Pamela Wood, Director of Admin. Svcs.