

**SANTA FE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR
SPECIAL MEETING
MARCH 22, 2011 6:00 P.M.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY. 6 SANTA FE, TEXAS**

MINUTES

The meeting was called to order at 6:00 p.m. by President Robert Cheek.

Roll Call: Present: Robert Cheek, President
Joe Carothers, Vice-President
Pat McCrary, Secretary/Treasurer
Ralph Stenzel
Rusty Norman
Ted Gillis
Rosie Morales
Joe Dickson – Ex-Officio
Tim Turner – Ex-Officio
Pam Wood – Director of Admin. Svcs.

The invocation was given by and the pledge of allegiance to the U.S. Flag led by Joe Carothers.

Reports: Motion made by Rusty Norman to approve amended minutes 12/08/09, 04/13/10, 8/17/10, and regular minutes 12/14/10. The motion passed the roll call vote unanimously.

Motion made by Rosie Morales to approve the financial report ending February 2011 as presented, seconded by Ralph Stenzel. The motion passed the roll call vote unanimously.

Citizens' comments: None

Business:

a. Consideration and possible action: Authorizing President to sign contract with Shelmark Engineering for Additional Engineering Services – No. 1 Water line SME Proposal No: 10-217

Tim Turner, General Manager WCID #8, told the board that the project on FM 1764 and FM 646 originally ended at the drainage ditch just west of Bilmar's property on FM 1764. After looking at the project again, three businesses would not be served located 300' west of the drainage ditch. This section, if approved, will be bid as an alternate. The project would not be awarded in the event it was bid over the amount allotted. However, if it is within the amount allotted, the addition could be awarded at that time. Shelmark would do additional engineering, permits and more surveying needed resulting in an additional \$2,400.00. (Engineering - \$1,500.00 and Surveying - \$900.00) President Cheek agreed with Turner to serve the area. Rosie Morales inquired if there had been any interest from the businesses. Pam Wood told the board there had been interest. Motion made by Rusty Norman to authorize the President to sign contract with Shelmark Engineering for Additional Engineering Services – No. 1 Water line SME Proposal No: 10-217, seconded by Rosie Morales. The motion passed the roll call vote unanimously.

b. Consideration and possible action: On the funding of Right of Way for the FM 646 project in Santa Fe from FM 1764 to SH 6

President Cheek recapped the reason funding was needed to give to the County of Galveston for right of way acquisition. Joe Carothers mentioned that \$1,000,000 has already been designated to WCID #8 for relocation of water lines on FM 646. This \$1,000,000 would instead be used for the funding of this project by the county with a 90% reimbursement from the state. Turner told the board there is not any further work by the water district to be

Minutes (cont.)

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done on FM 646 until right of way is acquired. Pam Wood presented a scenario presentation on revenue and expenses with payments to County of Galveston through December 2012. Based on the figures presented the fund balance would be enough to proceed with funding of the \$1,300,000. Motion made by Rusty Norman to provide \$1,300,000 to the County of Galveston to fund Right of Way for the FM 646 project in Santa Fe from FM 1764 to SH 6 contingent upon approval of an Interlocal Agreement between the Santa Fe EDC and County of Galveston, seconded by Ralph Stenzel. The motion passed the roll call vote unanimously.

Adjournment

Motion made by Joe Carothers to adjourn the meeting at 6:57 p.m.

Robert Cheek, President

ATTEST:

Pamela Wood, Director of Admin. Svcs.