

SANTA FE ECONOMIC DEVELOPMENT CORPORATION
BOARD OF DIRECTOR
SPECIAL MEETING October 16, 2012 6:00 p.m.
SANTA FE CITY HALL COUNCIL CHAMBERS
12002 HWY. 6 SANTA FE, TEXAS
MINUTES

The meeting was called to order at 6:00 p.m. by President Robert Cheek.

Roll Call: Robert Cheek, President
 Joe Carothers, Vice-President
 Pat McCrary, Secretary/Treasurer
 Ralph Stenzel
 Rusty Norman-excused
 Ted Gillis-excused
 Rosie Morales
 Joe Dickson – Ex-Officio
 Tim Turner – Ex-Officio

Also Present: Randall Liska – Shelmark Engineering

The invocation was given by and the pledge of allegiance to the U.S. Flag led by Joe Dickson.

The minutes of August 21, 2012 approved as presented.

The financial statements as of July 2012 & August 2012 approved as presented.

Citizens comments - none

Business:

a. Discussion with Galveston County officials on progress of Right of Way for the FM 646 project in Santa Fe from FM 1764 to SH 6

Galveston County sent a report for the meeting showing that as of 10/12/12 there are 17 parcels that have been closed.

b. Consideration and possible action: Authorize staff to solicit bids on the proposed FM 1764 – 3rd St. – Avenue S project

This project is ready to go out for bids. Turner told the board that bids may come in higher than projected earlier. Ralph Stenzel made a motion to authorize staff to solicit bids on the proposed FM 1764 – 3rd St. – Avenue S project, Joe Carother seconded. Motion passed the roll call vote unanimously.

c. Consideration and possible action: Authorize President to execute agreement for auditing services by Cambiano and Cambiano for the year ending September 30, 2012

The agreement for auditing services by Cambiano and Cambiano for the year ending September 30, 2012 is for \$7000.00. Pat McCrary made a motion to authorize President to execute agreement for auditing services by Cambiano and Cambiano for the year ending September 30, 2012, seconded by Rosie Morales. Motion passed the roll call vote unanimously.

d. Consideration and possible action: Adoption of resolution amending budget for the fiscal year beginning October 1, 2011

The budget amendment is due to adjustments in revenue and expenses, moving \$60,201.36 into the fund balance. Rosie Morales made a motion to adopt the resolution amending budget for the fiscal year beginning October 1, 2011, seconded by Ralph Stenzel. Motion passed the roll call vote unanimously.

Minutes (cont'd)
10/16/12
Page 2 of 2

e. Consideration and possible action: Authorization for President to execute Deed Without Warranty to Galveston County Water Control and Improvement District No. 8 – Project FM 646 – GCDD#1
This project was completed on October 5, 2011 by D. Wagner Construction. After completion of the improvements by SFEDC, the improvements are to be made available to WCID NO. 8 after 1 year for use as part of its facilities. Any land acquisition and/or right of way acquired by SFEDC shall be conveyed to WCID NO. 8. Pat McCrary made a motion to authorize President to execute Deed Without Warranty to Galveston County Water Control and Improvement District No. 8 – Project FM 646 – GCDD#1, seconded by Joe Carothers. Motion passed the roll call vote unanimously.

Adjournment

Motion made by Joe Carothers to adjourn the meeting at 6:40 p.m.

Request for future agenda items & Scheduling future meetings

President Cheek requested no meetings to be held after December 15, 2012 for the remainder of the year.

Robert Cheek, President

ATTEST:

Pamela Wood, Director of Admin. Svcs