

**CITY OF SANTA FE  
PARKS BOARD MEETING  
TUESDAY – September 27, 2011  
6:00 P.M. – COUNCIL CHAMBERS  
12002 Hwy. 6, Santa Fe, TX 77510**

**MINUTES**

The meeting of the City of Santa Fe Parks and Recreation Board was called to order at 6:15 by Chairperson Ronnie Schultz.

Roll Call

Present:

Ronnie Schultz  
Jerry Cross  
Pam Schwertner  
Joanne Woolsey  
Darnell Gwin  
Mary Reyes  
Pat McCrary (City Council Liaison)

Absent : Helen Kilroy

Diana Steelquist (Community Service Director)

Also Attending: Terri Westmoreland (Community Service Assistant)

The Invocation and the Pledge of Allegiance was led by Ronnie Schultz.

The minutes of August 23, 2011 were approved with the motion by Joanne Woolsey, seconded by Pam Schwertner. The motion passed unanimously.

Citizen's comments and announcements.

None

Staff reports.

Terri Westmoreland reported the current donations have been received to date in the amount of \$525.00 from the community and local businesses benefiting the 2011 Child Safety Fair. Fliers for the event have been posted in the community and are scheduled for distribution in the School District for October 3<sup>rd</sup> & 4<sup>th</sup>.

**Old Business:**

Discussion and possible action:

- Child Safety Fair – October 8, 2011 – Pam Schwertner suggested a “Sponsor/Donation” banner with all of the participating sponsor’s names. Initiate a reasonable deadline so all sponsors can be listed on the banner before the event.

This can be done with any Park & Recreation event and the banner can be used more than once. Terri will get prices for such banners from different companies. Ronnie Schultz stated that all of the Health Department items needed for the CSF is in place. Everyone will meet at the Joe Tambrella Park at 8:00 am on the event date. Terri and Duane Luther will have all of the items (Bicycles, tables, chairs, etc....) at the park ready for the Park Board to set up. All of the organizations participating will be contacted for confirmation as a reminder by Terri.

- Christmas Tree Lighting - CTL will be held on November 28, 2011 at the Mae S. Bruce Gazebo. Terri will contact dancers / Patti Hanssard to set the date. The Park Board also discussed the idea of having the “Best Decorated House & Business” for 2011 – with the judging deadline being December 13, 2011 (Special Meeting with Parks Board for judging). Pam stated that it would be a good idea for the Applications/Rules to be posted on the website for availability. More on this event and final details will be discussed at the next meeting.

**New Business:**

None

**Member Reports:**

**Next Meeting Date: Tuesday – October 25, 2011 @ 6:00 p.m.**

Motion to adjourn meeting was made by Pat and 2<sup>nd</sup> by Jerry at 7:11 p.m., at this time the meeting was adjourned.

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Ronnie Schultz, Chairperson

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Terri Westmoreland, Community Service Assistant