

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
REGULAR MEETING
APRIL 5, 2016

CITY OF SANTA FE COUNCIL CHAMBERS 12002 HIGHWAY 6, SANTA FE, TEXAS
REGULAR MEETING MINUTES

A. Regular Business

1. Call to Order:

The Planning & Zoning Commission meeting was called to order at 7:00 p.m., by Winnie Corsaro.

2. Roll Call:

Present: Winnie Corsaro, Daniel Kitchener, Ronnie Willoughby, Donald Davis, Judith Koleng, Vince Megale, Gary Smith, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: None

3. Invocation and Pledge of Allegiance:

The Invocation and Pledge of Allegiance was led by Gary Smith.

4. Consideration and Possible Action regarding minutes of the Regular Meetings held on March 1, 2016.

A motion was made by Gary Smith to accept the minutes. The motion was seconded by Judith Koleng and passed unanimously.

5. Public Hearing, Consideration and Possible Action regarding ZC 16.01 Anderson requesting a zone change for Highway Commercial (HC) to Single Family Residential (R-1) for one tract totaling 1.680 acres located at 4700 Ave L, being ABSTRACT 149 ET MITCHELL SUR PT OF OUTLOT 237 (237-7) ALTA LOMA OUTLOTS, City of Santa Fe, Galveston County TX.

Diana Steelquist advised that Tommy Anderson purchased this lot with the intent to provide space for his children to live close to his homestead. He would like to subdivide it so two homes can be built. The current zone does not allow subdivision for residential use. He is requesting a zone change from HC to R1 (single family) to be able to proceed with his plans. This property does not front on a highway.

The public hearing opened at 7:05p.m.

No one present to speak.

The public closed at 7:06p.m.

A motion was made by Judith Koleng to recommend the zone change to City Council. The motion was seconded by Ronnie Willoughby and passed unanimously.

6. Consideration and possible action regarding SD 160203 final amended plat of Alta Loma Outlot 315 Partial Replat, 2 Lots, 1 Block being 0.8134 acres, located at 12717 Hwy6.

Diana Steelquist advised this property is located between Hwy 6 and Santa Fe railroad right of way and is zoned TR Transportation. The subdivision meets all lot size and set back requirements. The plat needs to show all utility easements. There is a known 10 foot utility easement for a sewer line that is not on

the plat. There are also two un-located pipeline easements on the property as evidenced by plat notes and title report. The utility easement needs to be shown on the plat and staff recommends conditional approval upon receiving the correction.

A motion was made by Vince Megale to approve the plat on the condition it has been corrected. Ronnie Willoughby seconded the motion and the motion passed unanimously.

7. **Adjournment**

A motion was made by Ronnie Willoughby to adjourn at 7:10p.m. The Motion was seconded by Daniel Kitchener and passed unanimously.

Winnie Corsaro, Chairperson

Diana Steelquist, Community Services Director