

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
AUGUST 2, 2011  
CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS

MINUTES

**A. Regular Business**

**1. Call to Order:**

The Planning & Zoning Commission meeting was called to order at 7:00 p.m., by Winnie Corsaro.

**2. Roll Call:**

Present: Winnie Corsaro, Dorothy Bello, Gary Smith, Daniel Kitchener, Charlie Coleman, Ronnie Willoughby, Judith Koleng, Community Services Administrative Assistant Stacey Baker, Absent: Community Services Director Diana Steelquist

**3. Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance was led by Mr. Coleman.

**4. Approval of the minutes of the Planning & Zoning Meeting of July 5, 2011.**

A motion to approve the minutes was made by Mrs. Koleng and seconded by Mr. Willoughby. The motion was approved unanimously.

**5. Consideration and Possible Action regarding amending the text of ordinance No. 02-03, commonly known as the City of Santa Fe Unified Development Code, or the Santa Fe Zoning Ordinance, 2002 edition, amending Article 2 definitions pertaining to signs, amending Article 7 outdoor advertising sign regulations by adding regulations on lettering types, sign colors, billboards, political signs and non-conforming and abandoned signs; providing for penalties and severability.**

After a brief discussion agreeing that no changes needed to be made to the proposed ordinance Mr. Kitchener made a motion to approve the sign ordinance as presented and the motion was seconded by Dorothy Bello. The motion passed unanimously.

**6. Consideration and Possible Action regarding approval of site plans for a crawfish restaurant located adjacent to 4011 N FM 646.**

Mr. Earl Vicnair proposed a plan to the Commission to build a second structure on his lot to house a crawfish restaurant. He proposes to use a type of metal siding with cedar strips along the metal seams and is including the required masonry covering along 3 sides. There also was a brief discussion regarding the paint coloring of the structure along with seating arrangements, food/beverages prepared and served, kitchen requirements, and schedule of the building and opening of the restaurant. He also stated he may use hardy plank for siding.

A motion was made by Mr. Kitchener to approve the site plans as presented and the motion was seconded by Dorothy Bello. The motion passed unanimously.

7. **Discussion and Possible Action regarding city sponsored rezoning along Ave M South of Hwy 6.**

Mr. Benny Davis, the Building Official, advised the Commission that this was initiated by the City to rezone portion of Ave M from AR to R-1. He informed that the lot sizes are small, that the lots across the street were R-1 and is in need of rezoning. The Commission then advised Mr. Davis they would like to see more of the AR areas rezoned to R-1 also. After a brief discussion the Commission decided to table the item and further discuss the rezoning issue with Ms. Steelquist to extend the rezoning beyond Ave M.

A motion was made by Daniel Kitchener to table the item until next meeting. The motion was seconded by Judith Koleng and passed unanimously.

8. **Adjournment**

The meeting adjourned at 7:56 p.m.

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Winnie Corsaro, Chairperson

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Diana Steelquist  
Community Services Director