

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
AUGUST 2, 2016  
CITY OF SANTA FE COUNCIL CHAMBERS 12002 HIGHWAY 6, SANTA FE, TEXAS  
SPECIAL MEETING MINUTES

**A. Regular Business**

**1. Call to Order:**

The Planning & Zoning Commission meeting was called to order at 7:00 p.m., by Winnie Corsaro.

**2. Roll Call:**

Present: Daniel Kitchener, Donald Davis, Winnie Corsaro, Judith Koleng, Vince Megale, Gary Smith, Ronnie Willoughby, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: None

**3. Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance was led by Gary Smith.

**4. Consideration and Possible Action regarding minutes of the Regular Meeting held on July 12, 2016.**

A motion was made by Donald Davis to accept the minutes. The motion was seconded by Vince Megale and passed unanimously.

**5. Public Hearing, consideration and possible action regarding approval of the Final Plat Of the Wilborn Subdivision, 2.307 acres, 2 lots, 1 block being a replat of part of Lot 255, in F.H Thaman's 2<sup>nd</sup> Subdivision, City of Santa Fe, Galveston County Texas**

Diana Steelquist explained that the property owners wish to relocate lot lines for the two tracts that he owns off of Shouse Rd. The surveyor has identified this as a residential replat. Accordingly, public hearing notice was published and letters mailed out to adjacent property owners. No comments have been received and the plat meets all requirements. Staff recommends approval.

The public hearing opened at 7:05 p.m. No one was present, there were no comments.  
The public hearing closed at 7:06 p.m.

A motion was made by Daniel Kitchener to approve the plat. The motion was seconded by Donald Davis and passed unanimously.

**6. Adjournment**

A motion was made by Vince Megale to adjourn at 7:07p.m. The motion was seconded by Ronnie Willoughby and passed unanimously.

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Winnie Corsaro, Chairperson

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Diana Steelquist, Community Services Director