

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
REGULAR MEETING  
JANUARY 7, 2014  
CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS  
REGULAR MEETING MINUTES

**A. Regular Business**

**1. Call to Order:**

The Planning & Zoning Commission meeting was called to order at 7:02 p.m., by Winnie Corsaro.

**2. Roll Call:**

Present: Ronnie Willoughby, Daniel Kitchener, Winnie Corsaro, Gary Smith, Judith Koleng, Charlie Coleman, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: Dorothy Bello-passed away December 2013

**3. Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance was led by Charlie Coleman.

**4. Approval of the minutes of Regular Planning & Zoning Meeting of October 1, 2013.**

A motion was made by Gary Smith to approve the minutes as presented and the motion was seconded by Ron Willoughby. The motion passed unanimously.

**5. Consideration and Possible Action regarding approval of a Commercial Site Plan for 12407 Highway 6 for a "Twice the Ice" ice vending building.**

Ms. Steelquist advised that Thomas Barlow wants to install an ice vending machine in the parking lot of Village Seafood. The structure is pre-fabricated and meets standards. He will cover the building with stucco to meet the corridor requirements. The parking lot needs to be restriped and landscaping is required. The site is already a hard surface and no impact study is needed.

Mr. Barlow advised that the machine will be open 24 hours, can use debit cards or cash, will be maintained on a weekly basis and that him and his wife will be in control of the business.

Ms. Steelquist advised that staff recommends approval on the condition that the parking lot is striped and the landscaping is taken care of.

A motion was made by Judith Koleng to approve the site plan with the city's conditions. The motion was seconded by Ronnie Willoughby and passed unanimously.

6. **Discussion regarding zone classification changes along FM 1764 between Ave. S and 6<sup>th</sup> St.**

Ms. Steelquist requested the commission give her their thoughts regarding rezoning a portion of FM 1764 between Ave S and 6<sup>th</sup> St. Services have become available and the portion being discussed is currently NC Neighborhood Commercial and would benefit possible buyers and the city if this area was rezoned to HC Highway Commercial. Several lots along this area is already HC. The commission advised Ms. Steelquist they would like to see that portion of FM 1764 rezoned and become easier for future development.

7. **Adjournment**

A motion was made by Ronnie Willoughby to adjourn at 7:30pm. The motion was seconded by Daniel Kitchener and passed unanimously.

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Winnie Corsaro, Chairperson

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Diana Steelquist  
Community Services Director