

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
REGULAR MEETING
JUNE 5, 2012
CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS

REGULAR MEETING MINUTES

A. Regular Business

1. Call to Order:

The Planning & Zoning Commission meeting was called to order at 7:00 p.m., by Winnie Corsaro.

2. Roll Call:

Present: Winnie Corsaro, Ronnie Willoughby, Daniel Kitchener, Charlie Coleman
Community Services Director Diana Steelquist, Community Services Administrative
Assistant Stacey Baker. Absent: Dorothy Bello, Gary Smith, Judith Koleng

3. Invocation and Pledge of Allegiance:

The Invocation and Pledge of Allegiance was led by Mr. Coleman.

4. Approval of the minutes of the Regular Planning & Zoning Meeting of May 1, 2012.

A motion was made by Ronnie Willoughby to approve the minutes as presented and the motion was seconded by Charlie Coleman. The motion passed unanimously.

5. Approval of the minutes of the Special Planning & Zoning Meeting of May 21, 2012.

A motion was made by Ronnie Willoughby to approve the minutes as presented and the motion was seconded by Daniel Kitchener. The motion passed unanimously.

6. Consideration and Possible Action regarding approval of the site plan for Valero located at 12350 Highway 6, Santa Fe, Texas.

Ms Steelquist advised that the Board of Adjustments approved variance requests for Valero and they and the staff recommend approval of the site plans as submitted. The new building meets all requirements. Actual driveways will be placed on the site with TXDOT approval and no additional drainage was required. She also advised that Ms. Parkman, co-owner of the Lazy Wasp Park, was at the Board of Adjustments meeting and addressed her concerns about the fencing.

Mr. McDowell, representative of Brooks and Sparks and Valero, advised that the current site will be completely removed and replaced from ground up. The site plan provides for a safe traffic flow, tanks will be removed and replaced in a different location, a new opaque fence will be provided, and there will also be a fast food restaurant in the store. He also advised that there was a difference in the survey he had and the survey Ms. Parkman has concerning the property line where the fence will be placed. He stated that the property line dispute will be resolved before anything takes place on the property and

that they will work with Ms. Parkman and the park to resolve the issue as soon as possible.

Ms. Parkman requested that her fence stay erected and not taken down when the new fence was replaced because the fence continues pass the Valero property line and has to wrap around the park.

Mr. McDowell advised that the fence will most likely will be concrete and wooden and stated that he will work with Ms. Parkman concerning the fence problem.

The Commission advised that the property line dispute was between Valero and the park and the Commission will not be involved.

A motion was made by Daniel Kitchener to approve the site plan as presented. The motion was seconded by Charlie Coleman and passed unanimously.

7. Adjournment

A motion was made by Daniel Kitchener and seconded by Charlie Coleman to adjourn at 7:33pm. The motion passed unanimously.

Winnie Corsaro, Chairperson

Diana Steelquist
Community Services Director