

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
REGULAR MEETING  
MARCH 4, 2014  
CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS  
REGULAR MEETING MINUTES

**A. Regular Business**

**1. Call to Order:**

The Planning & Zoning Commission meeting was called to order at 7:05 p.m., by Daniel Kitchener.

**2. Roll Call:**

Present: Ronnie Willoughby, Daniel Kitchener, Charlie Coleman, Gary Smith, Judith Koleng, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: Winnie Corsaro

**3. Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance was led by Charlie Coleman.

**4. Approval of the minutes of Regular Planning & Zoning Meeting of February 4, 2014.**

A motion was made by Gary Smith to approve the minutes as presented and the motion was seconded Judith Koleng. The motion passed unanimously.

**5. Consideration and Possible Action regarding a request for City relocation of a public right-of-way located adjacent to 12106 Giusti Lane. Santa Fe, TX.**

Mr. and Mrs. Cox filed a request with the City to abandon the right-of-way adjacent to their home at 12106 Giusti Lane. They own two tracts on either side of the right of way. Ms. Steelquist advised she spoke with Mr. Charles Anselmo which owns property next to the Cox property. He stated that he does plan on subdividing his lots north of the Cox property in the future and will need access. Mr. Cox revised his request to move the right of way over 30ft and will leave 10 feet adjacent to Mr. Wheeler and Mr. Anselmo would have access to his lot.

A motion was made by Judith Koleng to recommend to Council to abandon a portion of the right of way and accept the other portion of the property. The motion was seconded by Ronnie Willoughby and passed unanimously.

**6. Consideration and Possible Action regarding Commercial Site Plan approval for Joe's Car Wash to be located at 12200 Hwy 6.**

Chris DeLao proposes to repurpose the corner of Ave L and Hwy 6 to a hand car wash and detail car service. The site will be modified by removing one of the existing metal

canopies, adding a small hardi planked office and a new canopied area over the vacuum station. There will be no additional paving and driveways will not be changed either. The new office structure will have hardi plank covering. He proposes to add 2 foot landscape planters along the front of the lot to meet current landscape requirements. New additions to the lot must meet current ordinance requirements. No storm water requirements apply.

A motion was made by Charlie Coleman to accept the site plan. Gary Smith seconded the motion and it passed unanimously.

7. **Adjournment**

A motion was made by Gary Smith to adjourn at 7:20p.m. The motion was seconded by Ronnie Willoughby and passed unanimously.

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Winnie Corsaro, Chairperson

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Diana Steelquist  
Community Services Director