

CITY OF SANTA FE

Planning & Zoning Commission Regular Meeting
March 3, 2009
Council Chambers at 7:00 PM
12002 HWY 6
SANTA FE, TEXAS

MINUTES

A. Regular Business

1. Call to Order:

The Planning & Zoning Commission meeting was called to order at 7 p.m., by Chairperson, Winnie Corsaro.

2. Roll Call:

Present: Winnie Corsaro, Gary Smith, Daniel Kitchener, and Judy Koleng. Community Services Director Diana Steelquist and Community Services Assistant Carrie Jones were also present at the meeting. Charles Coleman, Cyndi Nelson, and Dorothy Bello were absent.

3. Invocation and Pledge of Allegiance:

The Invocation and Pledge of Allegiance was led by Winnie Corsaro.

4. Approval of Minutes of the Planning & Zoning meeting of February 10, 2009.

Winnie Corsaro stated that if there were no objections to the February 10, 2009, meeting minutes as written, they would stand approved. None of the Commissioners objected to the minutes, and the minutes were approved.

5. Public Hearing, Consideration and Possible Action regarding SD – 090101 4202 Dover a replat to remove a portion of the utility easement located along the rear of the tract; 0.24 acres being Castle Estates, Phase Three replat of Lot 1 in Block 3, located at 4202 Dover, City of Santa Fe, Galveston County, Texas.

Diana reminded the Commissioners of the situation with the hole that was dug for the swimming pool located at 4202 Dover located in Castle Estates Subdivision. Diana stated that the property owner had obtained all of the required documents needed to abandon the easement and proceed with their replat, and that they have provided those documents and are ready to complete their swimming pool.

Winnie Corsaro opened the Public Hearing at 7:04 p.m. Carlos Garza, Melissa Alvarez's representative, stated they have completed all of the required steps to move forward with the replat, submitted it, and are now requesting that the Commission approved it as submitted. Winnie stated that she had received several comments from concerned residents and asked that

Carrie Jones read a letter from Josie Martorell in objection to the replat. Diana read a letter from Charles and Sue Tombrella stating that they approved of the replat and had no objections. Winnie asked how many notices were sent out to property owners within 200 feet of this property, and Carrie stated that 16 letters were sent out. Winnie closed the Public Hearing at 7:10 p.m.

Daniel Kitchener made a motion to approve the replat, and Judith Koleng seconded the motion. The motion passed unanimously among the Commission.

6. Discussion and Possible Action regarding 2008 Zoning Plan for areas annexed in March 2008.

Diana stated that she wanted to make sure everyone was on the same page as far as City Council and the Planning & Zoning Commission wanting the same zoning down 644 S. Diana stated that she did a land use survey of that area to help the Commission make their decision. Diana stated she wanted to stay away from “spot zoning” and that to her understanding Council wants existing businesses to be able to expand. Diana stated that if that were the case, her recommendation would be to zone everything HC, except for the AR that is off of 646S, and then the two tracts that are going to be LM.

The Commission felt that it would be beneficial for the City Council to exercise their own power to amend anything they want to change, or to write exactly what they want so that no one gets confused and the process to rezone isn't drawn out.

Diana stated that she would obtain a consensus from Council as to what they want for these areas.

7. Adjournment

Judith Koleng made a motion and Gary Smith seconded the motion to adjourn at 7:40 p.m. The motion passed unanimously by the Commission.

The City of Santa Fe will make every reasonable effort to make its meetings accessible to persons with disabilities. Requests for accommodation services must be made prior to the meeting by contacting the City Secretary ([Janet L. Davis](#)) at (409) 925-6412.