

CITY OF SANTA FE  
PLANNING & ZONING COMMISSION  
REGULAR MEETING

MAY 6, 2014

CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS  
REGULAR MEETING MINUTES

**A. Regular Business**

**1. Call to Order:**

The Planning & Zoning Commission meeting was called to order at 7:15 p.m., by Winnie Corsaro.

**2. Roll Call:**

Present: Winnie Corsaro, Ronnie Willoughby, Daniel Kitchener, Charlie Coleman, Gary Smith, Judith Koleng, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: None

**3. Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance was led by Winnie Corsaro.

**4. Approval of the minutes of Regular Planning & Zoning Meeting of March 4, 2014.**

A motion was made by Daniel Kitchener to approve the minutes as presented and the motion was seconded Judith Koleng. The motion passed unanimously.

**5. Consideration and Possible Action regarding the Final Plat for SD 140404 Hamrick's Subdivision, 0.358 acres located at 12118 13<sup>th</sup> St. being lots 25, 26, & 27 of the Alta Loma Townsite, City of Santa Fe, Galveston County, TX.**

Diana Steelquist advised that this plat amends the Alta Loma town site subdivision by taking Lots 25, 26, & 27 and reducing it into two lots. At this time the side setbacks need to be corrected from 5 to 6 feet and a rear set back of 15 feet needs to be added.

Judith Koleng made a motion to approve the amended plat on condition that the setback requirements are corrected. The motion was seconded by Daniel Kitchener and passed unanimously.

**6. Adjournment**

A motion was made by Ronnie Willoughby to adjourn at 7:25pm. The motion was seconded by Daniel Kitchener and passed unanimously.

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Winnie Corsaro, Chairperson

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Diana Steelquist  
Community Services Director