

CITY OF SANTA FE
PLANNING & ZONING COMMISSION
REGULAR MEETING

MAY 7, 2013

CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS
REGULAR MEETING MINUTES

A. Regular Business

1. Call to Order:

The Planning & Zoning Commission meeting was called to order at 7:04 p.m., by Winnie Corsaro.

2. Roll Call:

Present: Ronnie Willoughby, Daniel Kitchener, Gary Smith, Judith Koleng, Winnie Corsaro, Charlie Coleman, Community Services Director Diana Steelquist, Community Services Administrative Assistant Stacey Baker. Absent: Dorothy Bello

3. Invocation and Pledge of Allegiance:

The Invocation and Pledge of Allegiance was led by Charlie Coleman.

4. Approval of the minutes of Regular Planning & Zoning Meeting of April 2, 2013.

A motion was made by Judith Koleng to approve the minutes as presented and the motion was seconded by Ronnie Willoughby. The motion passed unanimously.

5. Consideration and Possible Action regarding Commercial Site Plan Approval for 15925 Hwy 6 proposed mechanic shop.

Ms. Steelquist advised that this item was on the previous agenda and was tabled because there were too many issues that needed to be addressed. She also stated that new site plans were submitted with corrections. Ms. Steelquist advised that the staff recommends conditional approval of second set of site plans based upon the applicant revising the site plan to adjust the parking and revising the elevation plans to indicate more brick on the front and sides to meet the minimum requires of the submitted site plan for a mechanic shop.

A motion was made by Daniel Kitchener with conditional approval upon staff recommendations. Judith Koleng seconded the motion and it passed unanimously.

6. Discussion and possible action regarding a Zoning Plan for area along Hwy 6 annexed in 2011.

Ms. Steelquist advised that the property annexed is currently zoned as Agricultural Residential. There are several small lots within the annexed area. She recommends that the lots located along the railroad tracks be zoned as Transportation and most the lots that front on the other side of Hwy 6 be zoned as Highway Commercial with the exception of the Bess family's lot.

The Bess family lot has 4 acres for their home site and is recommended to be R-1 along with all other lots in the area. There are 2 sets of duplexes which were recommended to be R-2. Because of the small lot sizes in the area, staff is not recommending any lots in that area remain as AR.

The Commission had a brief discussion regarding the zoning of the area and decided that they wanted city staff to contact the Bess family and asked them about the zoning of their lots. They all agreed on the zoning of all the other lots as recommended.

7. **Adjournment**

A motion was made by Ronnie Willoughby to adjourn and seconded by Gary Smith. The motion passed unanimously. The meeting adjourned at 7:26 p.m.

Winnie Corsaro, Chairperson

Diana Steelquist
Community Services Director