

CITY OF SANTA FE
ZONING BOARD OF ADJUSTMENTS
BUILDING STANDARDS COMMISSION
APRIL 13, 2009

CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS

MINUTES

1. **Call to Order:**

The meeting was called to order at 7:00 p.m.

2. **Roll Call:**

Present: Robert Watts, Neal Young, Fred Sandberg, and Mark Mazoch. Community Services Director Diana Steelquist, Community Services Assistant Brandi Flisowski, and Building Official Benny Davis were present at the meeting. Scott Eckenrode and Eric Montemayor were absent.

3. **Invocation and Pledge of Allegiance:**

The Invocation and Pledge of Allegiance were led by Fred Sandberg.

4. **Approval of Minutes of the Planning & Zoning meeting of February 10, 2009.**

Minutes were approved with a motion from Robert Watts and a second from Mark Mazoch. None of the Commissioners objected to the minutes, and the minutes were approved.

5. **Consideration and Possible Action regarding Preliminary inquiries docket into present conditions and circumstances of the following buildings or structures alleged to be substandard:**

- a. 11859 14th Street – house
- b. 15835 Highway 6 - house
- c. 15839 Highway 6 – mobile home and accessory structures
- d. 12206 22nd Street – accessory structure
- e. 12400 4^{1/2} Street – house facing FM 646 N (aka 3017 FM 646 N)
- f. 3033 FM 646 N – house
- g. 6207 FM 646 S – mobile home park
- h. 5602 Ave. F – house
- i. 3830 Rush Rd. – mobile home
- j. 15518 Highway 6 – mobile home
- k. 4710 Ave. S – mobile home

- l. 11927 22nd Street – mobile home
- m. 4002 Ave. P – house
- n. 3321 Cemetery Road – mobile home
- o. 2908 FM 646 N - mobile home
- p. 5725 FM 646 S – house
- q. 5807 FM 646 S – house

Diana Steelquist asked the board to give their opinion as to whether each of the listed structures were substandard. Benny Davis gave his opinion as to which structures he would like to see taken care of first. He explained that the way he prioritized his list was by complaints; the more complaints the higher the priority. Robert Watts asked Benny Davis why we had to have complaints to prioritize this list. Benny explained that at a public hearing we ask every property owner to come explain their intent for the structure in question. If every property owner comes to address the board the meeting will be in session for a few hours. He suggested holding hearings on about 10 structures at a time. Ms. Steelquist asked if the board would like to go to two meetings a month to get ahead on this list. She asked them to look at their schedules and get back with us. Mark Mazoch asked if in Benny's opinion these homeowners realized if they had substandard structures on their property. Ms. Steelquist explained that each property owner would receive a letter advising them that they will have 10 days to contact the City to let us know what their intentions are for their property. If not addressed within ten days, the property owners will come before the board for a hearing. At that time, the commissioners can give them a certain number of days to make arrangements to either remove or repair their structures. Robert Watts explained that if the property owners' start cleaning up their properties they can give extensions as needed.

Motion was made by Fred Sandberg that all the building on the agenda were considered substandard and the board will move forward with sending out letters to inform the property owners of their responsibilities, second by Robert Watts. Motion was approved unanimously.

6. Adjournment.

The meeting was adjourned at 7:35 p.m.

Neal Young, Chairperson

Diana Steelquist
Community Services Director