

CITY OF SANTA FE  
ZONING BOARD OF ADJUSTMENTS  
BUILDING STANDARDS COMMISSION  
FEBRUARY 7, 2011

CITY OF SANTA FE COUNCIL CHAMBERS HIGHWAY 6, SANTA FE, TEXAS

MINUTES

1. **Call to Order:**

The meeting was called to order at 7:05 p.m.

2. **Roll Call:**

Present: Scott Eckenrode, Fred Sandberg, Robert Watts and Jason Tabor. Community Services Director Diana Steelquist, Community Services Assistant Stacey Baker, and Building Official Benny Davis were present at the meeting. Absent: Mark Mazoch, Erik Montemayor

3. **Invocation and Pledge of Allegiance:**

The Invocation was led by Mr. Eckenrode and Pledge of Allegiance was led by Mr. Tabor.

4. **Approval of Minutes of the Building Standards Commission for January 3, 2011.**

Minutes were approved with a motion from Mr. Tabor and a second from Mr. Eckenrode. None of the Commissioners objected to the minutes, and the minutes were approved.

5. **Public Hearing, Consideration and Possible Action determining substandard structures, as listed below, Pursuant to City Code Chapter 3, Section 11; determining order for the demolition, repair, renovation or remodeling of any structure found to be substandard.**

- a) 2823 Ave Q – House -Mary Holt, a family member to the owner of the property was present and stated that she was born in this home, it had a lot of sentimental value, and that she wanted to correct all issues with the structure. Her family bought the material to fix the beams that supported the house along with the siding. She also stated that the roof was approximately 8 years old and was in good condition. Mr. Holt stated he had all the materials ready and was waiting on good weather conditions to fix the house and asked for 90 days to do so. Benny Davis advised the board members and the Holt family that they needed to contract someone to properly inspect the foundation of the property before they started putting all the work and money into the property. He also advised that

permits were required for the reconstruction and that he would have to approve the work and approve the connection of the electricity on the property.

A motion was made by Mr. Watts to allow the reconstruction of the property, to give the property owners 90 days to do the improvements needed, and to report to the Building Official if additional time was needed. The motion was seconded by Mr. Tabor and passed unanimously.

- b) 4321 Ave L- Accessory Structure- After a brief discussion among all members regarding the condition of the accessory structure being unsafe and barely standing a motion was made by Mr. Tabor deem the structure to be demolished within 90 days. The motion was seconded by Mr. Watts and passed unanimously.
- c) 2805 Shouse Rd. – Mobile Home- Mr. Davis advised he was contacted by Mr. White, the owner of the property. Mr. White asked us to table the item until the next meeting because he could not attend the meeting due to his work schedule and would like to state his opinion about the mobile home. He also stated that there was a death in the family recently and his was taking care of his mother. Mr. Davis also advised that Mr. White would like to fix up the mobile home for his mother or he may remove it and replace it with another structure. Mr. Davis advised the board to table the item until the next meeting.

A motion was made by Mr. Eckenrode to table this item until the next meeting. The motion was seconded by Mr. Watts and passed unanimously.

- d) 4817 Ave H – Accessory Structure – Mr. Davis advised that the structure has been demolished and that it may become a code enforcement issue due to the debris cleanup from the demolition. He advised the city will give the owner a proper amount of time to clean the debris up.

No further action was taken on this matter.

- e) 2011 Cemetery Rd- Accessory Structure- Mr. Davis and Mrs. Baker advised as to the condition of the accessory structure and stated that it also may become a code enforcement issue due to the contents of the structure being properly disposed of.

A motion was made by Mr. Tabor for the owner to demolish the structure within 45 days. The motion was seconded by Mr. Watts and passed unanimously.

6. **Consideration and possible action regarding preliminary inquiries docket into present conditions and circumstances of the following building or structures alleged to be substandard:**

- a) 3025 Ave J – Mobile Home – Mr. Davis and Mrs. Baker advised that it appears someone is possibly living in the home and there was an active electric meter on the property. They stated they would like to remove the mobile home from the preliminary substandard structure and address it through the Property Maintenance Code.

A motion was made by Mr. Watts to remove the mobile home from the list and move forward through the Property Maintenance Code. The motion was seconded by Jason Tabor and passed unanimously.

- b) 4817 Ave H – Accessory Structure #2 – Mr. Davis and Mrs. Baker advised that the structure was not initially seen until they posted the 10 day hearing notice on the first substandard structure. This structure sets further back on the property. The small structure was approximately 6x10 and the roof was completely off of the structure and lying along the fence in the trees.

A motion was made by Mr. Watts to deem the structure substandard and to notify the homeowners of the next meeting. The motion was seconded by Mr. Tabor and passed unanimously

7. **Staff report regarding the substandard structure/house located at 12025 25<sup>th</sup> St.**

The staff advised the board that Default Information Services advised they are accepting bids to demolish the house. They also advised that they have been closely working with Default Information Services concerning the removal of the gas and electric lines and assisting them to expedite the demolition of the house and that the staff estimates that the demolition should take place soon and that Default Information Services has been updating the city on a regular basis.

8. **Adjournment.**

The meeting was adjourned at 7:55 p.m.

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Fred Sandberg, Chairperson

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Diana Steelquist, Community Services Director

