



CITY OF
SANTA FE, TEXAS

INVITATION TO BID
COSFTX CSB2024-0910

The City of Santa Fe is seeking vendors to supply diesel fuel, motor oil, hydraulic fluid, and street construction and maintenance materials for city operations. Sealed bids addressed to the Honorable Mayor and Council of the City of Santa Fe, Texas, will be received at the office of **Natalie Arnett, City Secretary, P. O. Box 950, Santa Fe, TX 77510-0950** until Thursday, September 26, 2024, at 2 p.m. and then publicly opened and read in the City Council Meeting Room at the same time and date for *Diesel Fuel and Street Materials for the initial term of one beginning October 1, 2024, through September 30, 2025, with an option to extend the contract period for two (2) additional one-year terms upon mutual agreement between the City and the contractor.*

The bids will be awarded at the regular council meeting on Thursday, October 3, 2024, at 7 p.m. The city reserves the right to award a primary contract and a secondary contract to secure a backup contractor to be used in emergencies if the primary contractor cannot respond as needed. Specifications will be emailed to all interested vendors and are also available from City Hall, 12002 Hwy. 6, Santa Fe, Texas, or the city website at <https://www.ci.santa-fe.tx.us/administration/page/bids-and-requests-proposals-or-qualifications> and by request to the City Secretary at citysecretary@santafetx.gov.

The city reserves the right to accept or reject any or all bids and to accept only those that are in the best interest of the City of Santa Fe. The City reserves the right to revise or amend the specifications before the date set for opening bids. Such revisions or amendments, if any, will be announced by addenda or addendum to these specifications. Copies of such addenda so issued will be furnished to all prospective bidders.

The unit price should reflect all charges, and the bidder shall advise if there is a minimum amount per order. Prices quoted shall be firm for the entire term of the contract. Bidder must give full firm name and address. Bids shall be submitted in sealed envelopes upon the blank forms provided and marked in the lower left-hand corner, "*Sealed bid for diesel fuel and street materials.*" Bids cannot be altered or amended after opening time. Any alterations made before opening must be initialed by the bidder or authorized agent. Bids received after the time specified in the invitation will not be considered.

Please direct any questions regarding these documents to Billy Creppon, Street Superintendent, at (409) 218-8656 or bcreppon@santafetx.gov.

SPECIFICATIONS ITEM 2

TYPE D HOT MIX COLD LAY (cold lay patch material):

COLD MIX LIMESTONE ROCK ASPHALT PAVEMENT CLASS A TYPE D SPECIFIED IN THE TEXAS HIGHWAY DEPARTMENT 1982 STANDARD SPECIFICATION MANUAL ITEM #350, PRICE INCLUDING DELIVERY TO SANTA FE.

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PRODUCT COST = _____

FREIGHT COST at date of bid = _____
(Freight subject to increase/decrease by regulatory authority)

TOTAL COST = _____

Authorized Signature & Title **Date**

Printed Name _____



NOT BIDDING ON ITEM
(CHECK BOX)

SPECIFICATIONS ITEM 3 (FUEL & FLUIDS)

2 DIESEL FUEL:

FUEL SHALL MEET ALL COLONIAL PIPELINE SPECIFICATIONS. DIESEL FUEL SHALL BE #2. FUEL WITH ALCOHOL ADDITIVES OR EXTENDERS ARE UNACCEPTABLE. BID PRICE DIFFERENTIAL IN CENTS OVER RACK PRICE. TAX EXEMPT, DO NOT INCLUDE TAX IN BID. PRICES MUST BE BID F.O.B. OUR SANTA FE STORAGE TANKS.

PRICE DIFFERENTIAL OVER RACK PRICE = _____

OTHER CHARGES (SPECIFY) = _____

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55 GALLON HEAVY DUTY MOTOR OIL 15W-40W:

PRODUCT PRICE = _____

OTHER CHARGES (SPECIFY) = _____

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55 GALLON 5W-30 MOTOR OIL AND 5W-20 MOTOR OIL:

PRODUCT PRICE (5W-30/5W-20) = _____ / _____

OTHER CHARGES (SPECIFY) = _____ / _____

.....
55 GALLON TRACTOR HYDRAULIC FLUID, OR EQUIVALENT:

PRODUCT PRICE = _____

OTHER CHARGES (SPECIFY) = _____

.....

Authorized Signature & Title **Date**

Printed Name _____



NOT BIDDING ON ITEM
(CHECK BOX)

SPECIFICATIONS ITEM 4

LIMESTONE:

CRUSHED LIMESTONE FLEXIBLE BASE IN ACCORDANCE WITH TEXAS HIGHWAY DEPARTMENT STANDARD SPECIFICATIONS ITEM 247, PRICE INCLUDING DELIVERY TO SANTA FE, TEXAS IN TANDEM TRUCKS OR TRAILERS.



TOTAL COST = _____

Authorized Signature & Title **Date**

Printed Name _____

NOT BIDDING ON ITEM
(CHECK BOX)

SPECIFICATIONS ITEM 5

HOT MIX ASPHALT:

HOT MIX ASPHALT TYPE D SPECIFIED IN THE TEXAS HIGHWAY DEPARTMENT 1982 STANDARD SPECIFICATION MANUAL ITEM #340, **PRICE INCLUDING DELIVERY TO SANTA FE.**

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PRODUCT COST = _____

FREIGHT COST at date of bid = _____
(Freight subject to increase/decrease by regulatory authority)

TOTAL COST = _____

Authorized Signature & Title **Date**

Printed Name _____



NOT BIDDING ON ITEM
(CHECK BOX)

