CITY OF SANTA FE

PLANNING & ZONING COMMISSION

AUGUST 4, 2020 –7:00 P.M.

SANTA FE CITY HALL COUNCIL CHAMBERS

12002 HWY 6, SANTA FE, TEXAS

**MINUTES**

1. Call to Order at 7:00 PM
2. Roll Call Present – Ronnie Willoughby, Patsy Cook, Gary Smith, Glennie Hefner; Staff: Diana Steelquist Absent: Wanda Wagner, Vince Megale
3. Invocation and pledge Lead by Gary Smith
4. Approval of minutes from July 7, 2020 meeting. Motion by Gary Smith and seconded by Patsy Cook; approved unanimously.
5. Public hearing, consideration and possible action regarding SD 200502 Preliminary Plat of Tower Road Estates Phase II, being 16.0 acres described being a replat of part of lots 1 and 3 Block “N” and Lots 1, 2 and 3 Block “O” of Eureka Orchard S. Bosler No. 1 Subdivision, City of Santa Fe, Galveston County, Texas

Diana Steelquist addressed the Commission stating she recommended a conditional approval. The developers have added a gate into the subdivision which makes the streets private. This is not shown on Phase I of the development. Staff wants to see new Home Owners’ Documents which indicate the lots are located on private streets.

Public hearing was opened at 7:06 pm. No one spoke for or against. Closed public hearing 7:06 pm.

Glennie Hefner made a motion for conditional approval to have the developers submit new HOA documents indicating the streets are private and to update the plat for Phase II to show private street. Gary Smith seconded the motion. Motion passed unanimously.

1. Consideration and possible action regarding SD 200502 Final Plat of Tower Road Estates Phase II, being 16.0 acres described being a replat of part of lots 1 and 3 Block “N” and Lots 1, 2 and 3 Block “O” of Eureka Orchard S. Bosler No. 1 Subdivision, City of Santa Fe, Galveston County, Texas

Diana Steelquist explained that all the engineering had done for the full development with Phase I. Utilities had been placed and road construction had begun. Therefore, it was appropriate to include the final plat on the agenda. Staff again recommended a conditional approval regarding the private street issues.

Motion by Gary Smith to grant conditional approval, seconded by Glennie Hefner. Motion passed unanimously.

1. Adjournment - Meeting adjourned at 7:10PM.

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 Ronnie Willoughby – Vice Chair

 Community Services Director

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 Diana Steelquist

 Community Services Director